



City of Philomath

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Mission: To promote ethical and responsive municipal government which provides its citizenry with high quality municipal services in an efficient and cost effective manner.

URBAN RENEWAL AGENCY

CITY HALL COUNCIL CHAMBERS

980 Applegate Street

A G E N D A

February 8, 2016

7:00 PM

ROLL CALL

MINUTES

December 14, 2015

NEW BUSINESS

Appointment of FY 2016-2017 Budget Officer

EXECUTIVE SESSION

Per ORS 192.660(2)(e) Real Property Transactions

ADJOURNMENT

**URBAN RENEWAL AGENCY
MINUTES
December 14, 2015**

Mayor Sloan called the meeting to order at 9:28 p.m.

1. ROLL CALL

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koeppe
Councilor Jason Leonard
Councilor Eric Niemann

Excused:

Councilor Sean Manning
Councilor Angie Baca

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Police Chief Ken Rueben
Finance Director Joan Swanson
City Recorder Ruth Post

2. MINUTES

MOTION: Councilor Koeppe moved, Councilor Leonard second, to approve the minutes of November 9, 2015, as presented. Motion APPROVED 5-0. (Yes: Edmonds, Koeppe, Leonard, Niemann and Sloan; No: None)

3. EXECUTIVE SESSION

Per ORS 192.660(2)(e) Real Property Transactions – Mayor Sloan moved the Urban Renewal Agency Board into Executive Session at 9:30 p.m. and excused the public. He read the rules for attendance and disclosure.

Mayor Sloan moved the Urban Renewal Agency Board back into public session at 9:59 p.m.

4. ADJOURNMENT

There being no further business, Mayor Sloan adjourned the meeting at 9:59 p.m.

SIGNED:

ATTEST:

Rocky Sloan, Urban Renewal Agency Chair

Ruth Post, MMC, City Recorder



Philomath Urban Renewal Agency Agenda Item Summary

Title/Topic: Appointment of Budget Officer

Meeting Date: February 8, 2016
Department: Finance

Staff Contact: Joan Swanson
Email: joan.swanson@ci.philomath.or.us

BACKGROUND

At the beginning of each budget year, the Urban Renewal Agency must appoint a Budget Officer. The Budget Officer is responsible for preparing the proposed budget which will be presented to the Budget Committee.

AGENCY OPTIONS

A) Appoint Finance Director Joan Swanson as Budget Officer.

CITY MANAGER RECOMMENDATION

Appoint Joan Swanson.

RECOMMENDED MOTION

I move the Urban Renewal Agency appoint Finance Director Joan Swanson as the 2016-2017 Budget Officer under the supervision of the City Manager.