

PHILOMATH COMMON COUNCIL
MINUTES
February 10, 2014

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6 **1. CALL TO ORDER**

7 The common council of the City of Philomath was called to order on Monday, February
8 10, 2014, at 7:00 PM in the Philomath City Hall Council Chambers by Mayor Rocky
9 Sloan.

10
11 **Present:** Mayor Rocky Sloan, Councilors Angie Baca, Nolan Bartlow, Matt Bierek,
12 Charla Koeppe, Jason Leonard and Sean Manning.

13
14 **Staff:** Randy Kugler, City Manager; Jim Brewer, City Attorney; Ken Elwer, Chief of
15 Police; Kevin Fear, Public Works Director; and Ruth Post, City Recorder.

16
17 Mayor Sloan recessed the meeting at 7:01 p.m. to convene the Urban Renewal meeting.
18 At 7:04 p.m., Mayor Sloan reconvened the City Council meeting.

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20 **2. CONSENT AGENDA**

21 **2.1 City Council Minutes – January 13, 2014**

22 **2.2 City Council Minutes – January 27, 2014**

23
24 **MOTION:** Councilor Koeppe moved, Councilor Manning second, to approve the
25 consent agenda and the council agenda for February 10, 2014, as presented.
26 Motion APPROVED 7-0 (Yes: Baca, Bartlow, Bierek, Koeppe, Leonard, Manning,
27 and Sloan; No: None.)
28

29 **3. ITEMS REMOVED FROM CONSENT AGENDA**

30 **3.1** None.

31
32 **4. PRESENTATIONS**

33 **4.1 Presentations of Certificates of Appreciation for reporting vandalism –**
34 Mayor Sloan read Chief Elwer’s memorandum describing the vandalism incident
35 at the City Park in July 2013 and the valuable assistance provided by three local
36 youths in identifying the vandal. Chief Elwer explained the vandalism reward
37 program that was set up several years ago but has never been used. He
38 described the circumstances of the boys having to testify in juvenile court and the
39 guilty finding that their testimony made possible. Mayor Sloan presented
40 certificates of appreciation and rewards to Brady Benson, Kelton Benson and
41 Colton Seits. Council expressed their appreciation to the three young men for
42 their assistance.
43

44 **4.2 Corvallis Benton County Economic Development Office –** Amy Jauron was
45 unable to attend the meeting due to inclement weather conditions. Her
46 presentation will be rescheduled for March 10.
47

48 **5. VISITORS/PETITIONS**

49 **5.1** None.

50
51 **6. STAFF REPORTS**

52 **6.1 City Manager –** Mr. Kugler announced that Councilor Bierek and Councilor
53 Koeppe were nominated by the City for the annual Samaritan Awards and will

1 receive their recognition at the awards presentation on Wednesday night. Mr.
2 Kugler provided an update on the Downtown Streetscape Project and a federal
3 grant program that could speed up the timeline for that project. He reviewed the
4 timeline for grant application for the \$17 million project. He stated that grant
5 awards will happen next fall; and if the City were to successfully receive a grant,
6 construction in 2016. He stated that ODOT is supporting the project because of
7 all of the work the City has already put into having the project ready to go. Mayor
8 Sloan provided a brief description of the amenities included in the Downtown
9 Streetscape Project and explained that this project is intended to be completed in
10 conjunction with ODOT's rebuild of the highway from 15th Street to the western
11 city limits.
12

13 **6.2 Public Works Director** – Mr. Fear provided a summary Public Works' response
14 to the recent snowstorm. He stated there have been no water, sewer or
15 stormwater system problems caused by the storm so far. He stated that about 50
16 yards of sand were applied from Thursday to Saturday. He thanked Benton
17 County for assistance in restocking the sand supply since Knife River was
18 closed. He reported that three trees were lost due to the ice and snow. Mayor
19 Sloan questioned if there are any emergency measures that residents would
20 need to take if power were lost throughout town. Mr. Fear explained that water
21 and sewer service would be uninterrupted. He explained that the water system
22 continues to work through gravitation and the City has both the water reservoir
23 on Neabeack Hill and the ability to access Rock Creek water via a generator at
24 the intertie. Mr. Fear announced the dates for Spring Cleanup on April 14 – 19.
25

26 **6.3 City Recorder** – Ms. Post reported that the website was kept up-to-date
27 throughout the snowstorm and provided trip check, weather service bulletins and
28 additional information. Mayor Sloan reminded Council to contact Ms. Post if they
29 see a need that could be addressed via the website, particularly during
30 emergency conditions.
31

32 **6.4 Finance Director** – Excused.
33

34 **6.5 Police Chief** – Chief Elwer reported that a conditional job offer has been made to
35 Ken Reuben to replace Sergeant Ray Sytsma upon his retirement. Chief
36 described Mr. Reuben's qualifications, including his years with the Oregon
37 Department of Justice.
38

39 **6.6 City Attorney** – No report.
40

41 **7. COUNCIL REPORTS**

42 **7.1 Councilor Manning** – Councilor Manning stated that a resident of Forest
43 Meadows wanted to know if the City would provide free bus service now that
44 there is no grocery store in Philomath. There was discussion about the cost of
45 bus service. Councilor Bierek suggested that possibly a grocery store like
46 Safeway would consider sponsoring bus passes for customers.
47

48 **8. NEW BUSINESS**

49 **8.1 Appointment of budget officer** – Mr. Kugler noted this is the annual
50 appointment of Ms. Swanson as the City's budget officer for the 2014-2015
51 budget cycle.
52

1 **MOTION:** Councilor Baca moved, Councilor Bierek second, the City Council
2 appoint Joan Swanson to serve as the 2014-2015 Budget Officer under the
3 supervision of the City Manager. Motion APPROVED 7-0 (Yes: Baca, Bartlow,
4 Bierek, Koeppe, Leonard, Manning and Sloan; No – None.)
5

6 **8.2 AFSCME General Unit contract offer** – Mr. Kugler explained that the General
7 Unit employees accepted his offer of the same type of more informal contract
8 negotiations as the police officers just completed. He stated that after analysis,
9 the offer presented by the employees was considered a fair one. He stated that
10 the 2% per year in the offer matches the police unit’s new contract. He described
11 the other two requests from the general unit as outlined in their letter of January
12 27, 2014. In addition to the union’s requests, Ms. Swanson recommended a level
13 increase for the accounting clerk due to recently increased duties. Mr. Kugler
14 explained that this offer was similar enough to the police contract that he was
15 presenting it to the Council either for consideration or for referral back to the
16 Finance/Administration Committee. Councilor Koeppe stated that she was
17 comfortable with proceeding at the Council level with a decision.
18

19 **MOTION:** Councilor Baca moved, Councilor Manning second, the City Council
20 approve a three year labor contract with Oregon AFSCME Council 75
21 representing City of Philomath General Employees for the period beginning May
22 1, 2014, through April 30, 2017, incorporating those requests made by the unit in
23 their January 27, 2014 memo to the City Manager. Motion APPROVED 7-0 (Yes:
24 Baca, Bartlow, Bierek, Koeppe, Leonard, Manning and Sloan; No – None.)
25

26 **9. INFORMATION/CORRESPONDENCE**

27 **9.1 Website report for January 2014** – No comments.

28 **9.2 Philomath Connection ridership for January 2014** – No comments.

29 **9.3 CWACT notes from January 23, 2014 meeting** – No comments.

30 **9.4 2014-2015 Budget calendar** – No comments.

31 **9.5 Memo from City Recorder regarding Annual Verified Statement of**
32 **Economic Interest** – No comments.
33

34 **10. ADJOURNMENT**

35 **10.1 Adjournment** –Seeing no further business, Mayor Sloan adjourned the meeting
36 at 7:29 p.m.
37

38 SIGNED:
39 Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder