

PHILOMATH COMMON COUNCIL
MINUTES
April 8, 2013

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6 **1. CALL TO ORDER**

7 The common council of the City of Philomath was called to order on Monday, April 8,
8 2013, at 7:00 PM in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.

9
10 **Present:** Mayor Rocky Sloan, Councilors Nolan Bartlow, Matt Bierek, Charla Koeppe,
11 Josh Kvidt, and Jason Leonard.

12
13 **Excused:** Councilor Sean Manning.

14
15 **Staff:** Randy Kugler, City Manager; Jim Brewer, City Attorney; Ken Elwer, Chief of
16 Police; Kevin Fear, Public Works Director; Joan Swanson, Finance Director; and
17 Ruth Post, City Recorder.

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19 **2. CONSENT AGENDA**

20 **2.1 City Council Minutes – March 11, 2013**

21 **2.2 Finance/Administration Committee Minutes – March 20, 2013**

22 **2.3 CDBG Loan Subordination Request – 328 Vincent Street**

23
24 **MOTION:** Councilor Koeppe moved, Councilor Kvidt second, to approve the
25 consent agenda and the council agenda for April 8, 2013, as presented. Motion
26 APPROVED 6-0 (Yes: Bartlow, Bierek, Koeppe, Kvidt, Leonard, and Sloan; No:
27 None.)

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29 **3. ITEMS REMOVED FROM CONSENT AGENDA**

30 **3.1** None.

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32 **4. PROCLAMATIONS**

33 **4.1 Arbor Day** – Mayor Sloan read the proclamation declaring April 26, 2013, as Arbor Day
34 in Philomath.

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36 **5. PRESENTATIONS**

37 **5.1 Philomath Downtown Association Quarterly Report** – David Zielinski,
38 President, Philomath Downtown Association (PDA) reported on the upcoming
39 placement of the flower baskets. He stated the street party will be held in
40 conjunction with the Frolic this year. He also reported on turnover in their
41 administrative assistant position. Councilor Kvidt noted that the Park Shelter Buy-
42 a-Brick campaign is using the PDA post office box for mail.

43
44 **5.2 Public Art Plan** – Jack Duren and Heidi Henry – Mr. Duren and Ms. Henry
45 reviewed the proposed Public Art Plan as included in the Council agenda packet.
46 Mr. Duren stated this has been a goal of the PDA. He described the plan for a
47 Public Art Advisory Council represented by a cross-section of the community to
48 be established by May 2013. Ms. Henry described the survey results that the
49 plan was based on, particularly the establishment of the advisory council. She
50 described the ability of public art to serve as a traffic calming device, such as
51 unique crosswalk paint schemes. Mr. Duren described the potential to use trash
52 receptacles downtown as art projects and the benefits of using banners
53 downtown to promote community events. They suggested bike racks as art as

1 another connection between art and usable amenities plus the possibility to add
2 information kiosks at bus shelters. Mr. Duren thanked the PDA members who
3 have already contributed time towards this effort. Ms. Henry noted the
4 importance of members of the Advisory Council being a transparent group. She
5 also described the need to have good maintenance plans in place for art projects
6 that are installed.
7

8 Mr. Brewer explained the importance of agreements with artists regarding
9 ownership and location. There was discussion about artistically painted fire
10 hydrants. There was discussion about the next steps in moving forward with
11 formation of the Public Art Advisory Council.
12

13 **6. VISITORS/PETITIONS**

14 **6.1** None.
15

16 **7. STAFF REPORTS**

17 **7.1 City Manager** – Mr. Kugler reported the Reservoir Park hillside will be planted
18 this weekend by a group of volunteers from the local LDS church. He also
19 updated the Council on progress at the City Park shelter project. He stated that
20 fundraising has been successful enough to date to pay all of the bills for the
21 foundation and site work that is now completed. The next phase will be actual
22 construction.
23

24 **7.2 Public Works Director** – Mr. Fear reminded Council that April 26 will be the
25 Arbor Day tree planting at Readerboard Park at noon. He reported that today
26 was a busy first day for spring cleanup and that three dumpsters were filled. Mr.
27 Fear thanked the Mayor, City Manager, Police Chief and City Recorder for
28 assistance provided during the February 22nd water treatment plant incident that
29 led to the limited area boil water notice.
30

31 **7.3 City Recorder** – Ms. Post stated she would be mailing the Statements of
32 Economic Interest to the Oregon Government Ethics Commission this Friday for
33 those that have submitted them to her. She thanked the Public Works Director for
34 providing meeting coverage during the March 11 City Council meeting.
35

36 **7.4 Finance Director** – No report.
37

38 **7.5 Police Chief** – Chief Elwer updated the Council on the Department’s successful
39 re-accreditation process and provided a report on reserve hours. He reported
40 that Reserve Officer David Baker has been with the City for six years and has
41 recently been hired by Salem. He thanked Officer Grant Moser for his work as
42 the Accreditation Officer. There was discussion about the re-accreditation
43 process and Chief Elwer stated that much of the documentation was able to be
44 transmitted electronically this time.
45

46 **7.6 City Attorney** – No report.
47

48 **8. COUNCIL REPORTS**

49 **8.1** None.
50

51 **9. NEW BUSINESS**

52 **9.1 PDA Public Art Plan** – Mr. Kugler reviewed the Council goal regarding
53 supporting the PDA in a public art program. Mayor Sloan noted that the art plan

1 does call for the Council to have final approval of placement of public art. Mr.
2 Kugler stated this was one of the reasons for having Council and staff
3 representation on the Advisory Council. Councilor Leonard questioned potential
4 liability issues. Mr. Brewer stated that the Council will need to weigh risks of the
5 type of artwork and where it is placed. There was discussion about establishing
6 guidelines and that other cities probably have established guidelines that can be
7 used to develop those.
8

9 **MOTION:** Councilor Leonard moved, Councilor Bierek second, the City Council
10 accept the Philomath Public Art Plan and encourage creation of the Public Art
11 Advisory Board as soon as practicable. Motion APPROVED 6-0 (Yes: Bartlow,
12 Bierek, Koeppe, Kvidt, Leonard, and Sloan; No: None.)
13

14 **10. ORDINANCES/RESOLUTIONS**

15 **10.1 Ordinance #783 amending PMC 9.15 regarding graffiti – First Reading – Mr.**
16 Kugler noted that this ordinance has been brought back to the Council with the
17 addition of language recommended by Councilor Bierek. Mr. Brewer read the
18 proposed ordinance twice by title.
19

20 **ROLL CALL VOTE:** Yes: 6 (Kvidt, Leonard, Bartlow, Bierek, Koeppe and Sloan.
21 No: 0. Ordinance approved 6-0 at first reading. Effective date: May 12, 2013.
22

23 **11. INFORMATION/CORRESPONDENCE**

24 **11.1 Public Works Street Sweeping Policy and Information – No comments.**

25 **11.2 Thank you from Philomath Community Gleaners for donation – No**
26 **comments.**

27 **11.3 CWACT Minutes of January 24, 2013 – No comments.**

28 **11.4 City website hits report for March 2013 – No comments.**

29 **11.5 Downtown Streetscape Improvement Project progress report from Murray,**
30 **Smith & Associates – No comments.**
31

32 **12. ADJOURNMENT**

33 **9.1 Adjournment –** Seeing no further business, Mayor Sloan adjourned the meeting
34 at 7:52 p.m.
35

36 **SIGNED:**
37 Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder