

PHILOMATH COMMON COUNCIL
MINUTES
April 14, 2014

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6 **1. CALL TO ORDER**

7 The common council of the City of Philomath was called to order on Monday, April 14,
8 2014, at 7:00 PM in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.
9

10 **Present:** Mayor Rocky Sloan, Councilors Angie Baca, Nolan Bartlow, Matt Bierek,
11 Charla Koeppe, Jason Leonard and Sean Manning.
12

13 **Staff:** Chris Workman, City Manager; Jim Brewer, City Attorney; Ken Elwer, Chief of
14 Police; Kevin Fear, Public Works Director; and Ruth Post, City Recorder.
15

16 **2. CONSENT AGENDA**

17 **2.1 City Council Minutes – March 10, 2014**

18 **2.2 Public Works Committee Minutes – March 6, 2014**
19

20 **MOTION:** Councilor Koeppe moved, Councilor Baca second, to approve the
21 consent agenda and the council agenda for April 14, 2014, as presented. Motion
22 APPROVED 7-0 (Yes: Baca, Bartlow, Bierek, Koeppe, Leonard, Manning, and
23 Sloan; No: None.)
24

25 **3. ITEMS REMOVED FROM CONSENT AGENDA**

26 **3.1** None.
27

28 **4. PROCLAMATION**

29 **4.1 Arbor Day –** Mayor Sloan read the proclamation declaring April 25, 2014, as
30 Arbor Day in Philomath. Mayor Sloan announced that this is Philomath's 20th
31 consecutive year being recognized as a Tree City USA and that Philomath has
32 been selected as the recipient of the Oregon Tree City of the Year Award. He
33 invited the community to join him for the annual tree planting at City Park at
34 12:00 noon on April 25, 2014.
35

36 **5. VISITORS/PETITIONS**

37 **5.1** None.
38

39 **6. STAFF REPORTS**

40 **6.1 City Manager –** Mr. Workman provided an update on the Park Shelter and
41 stated it is back on schedule for completion. He stated that insulation and sheet
42 rock are scheduled for the next two weeks and that by the end of next week
43 construction will begin on the back shelter roof. Mr. Workman stated that City
44 Attorney evaluations will be distributed next week for the Council to complete and
45 return for compilation prior to the May 12 City Council meeting. He also
46 recommended a Council work session to review the park funding issue and
47 suggested two possible dates. The Council agreed to schedule the work session
48 for Monday, April 28, at 7:00 p.m. There was brief discussion about Mr.
49 Workman's first two weeks on the job.
50

51 **6.2 Public Works Director –** Mr. Fear reported that spring cleanup got off to a slow
52 start this morning but 3 or 4 dumpsters have already been filled. He reminded the
53 Council that dumpsters are available at the Public Works compound for spring

1 cleanup through Saturday, April 29. He announced that annual hydrant flushing
2 will begin April 29 and usually takes 2 weeks to complete. He described the
3 efforts to notify the public that were used last year and will be used again this
4 year including the newsletter and website. He provided an update on the Utility
5 Worker recruitment and stated that interviews will be conducted later this week.
6

7 **6.3 City Recorder** – Ms. Post reminded the Council that Statements of Economic
8 Interest must be postmarked by tomorrow to the Oregon Government Ethics
9 Commission. She also reported that the building plans for another duplex have
10 been submitted.

11
12 **6.4 Finance Director** – Excused. Mr. Workman provided a reminder from Ms.
13 Swanson that Budget Committee meetings are beginning later this month.

14
15 **6.5 Police Chief** – Chief Elwer reported that Officer Thurman resigned and took a
16 position at Linn County Sheriff's office. He stated that he will begin the
17 recruitment process with the goal to have the position filled by early July so the
18 new officer could attend the July police academy. He stated the department is
19 working with community on spring cleanup to encourage people to take
20 advantage of the event and clean their property. There was a brief discussion
21 regarding the recruitment process. Chief Elwer stated it is possible that
22 applications will be received from accredited officers from another city or county.
23

24 **6.6 City Attorney** – No report.
25

26 **7. COUNCIL REPORTS**

27 **7.1** No report.
28

29 **8. NEW BUSINESS**

30 **8.1 Local Government Investment Pool (LGIP) Account Signors** – Mr. Workman
31 explained the need to revise the signors on the LGIP to replace Randy Kugler
32 with himself. Councilor Bierek requested that the letter of authorization to LGIP
33 be revised to have two signature blocks.
34

35 **MOTION:** Councilor Bierek moved, Councilor Manning second, the City Council
36 grant to Joan Swanson, Chris Workman and Ruth Post the authority to initiate
37 account information changes and account transactions for the City of Philomath
38 Local Government Investment Pool Account. Motion APPROVED 7-0 (Yes:
39 Baca, Bartlow, Bierek, Koeppe, Leonard, Manning and Sloan; No – None.)
40

41 **9. ORDINANCES / RESOLUTIONS**

42 **9.1 Ordinance #788 amending PMC 9.20 Marijuana Possession, Declaring a**
43 **Moratorium on Medical Marijuana Dispensaries and Declaring an**
44 **Emergency – First Reading** – Mr. Workman provided a brief summary of the
45 recent legislative changes that resulted in legalization of medical marijuana
46 dispensaries and the subsequent opportunity for cities to enact a 12-month
47 moratorium. He stated that a moratorium will give the city the opportunity to
48 observe the implementation by other cities that do allow moratoriums and to
49 review the City's code for possible amendments. He stated that, at this time,
50 Corvallis does not intend to enact a moratorium. He explained that the
51 emergency clause is needed to comply with the legislative deadline of enacting
52 any moratorium by May 1. He stated that staff recommends passing the
53 moratorium.

1 Chief Elwer stated he supports Mr. Workman’s recommendation. Mr. Workman
2 stated a recent news story reported that 71 cities have passed a moratorium and
3 another 40 are considering one. There was discussion about the reasons some
4 cities would chose not to enact a moratorium. Mr. Brewer provided additional
5 legislative background. Councilor Leonard questioned how many medical
6 marijuana card holders there are in Philomath. Chief Elwer stated that specific
7 information is unavailable. Councilor Bartlow stated he didn’t believe Philomath
8 would be a likely location for a dispensary as long as Corvallis allows them. Chief
9 Elwer noted there are 60,000 cardholders in Oregon. Questions were asked by
10 high school students in attendance. There was discussion about the amount of
11 marijuana a cardholder is allowed to have in their personal possession and the
12 ability to replenish that supply without additional medical documentation.
13

14 Mr. Brewer read the ordinance twice by title.
15

16 **ROLL CALL VOTE:** Yes: Baca, Bartlow, Bierek, Koeppe, Leonard, Manning and
17 Sloan. No: None. Ordinance approved 7-0 at first reading, effective immediately.
18

19 **9.2 Resolution 14-03 Supporting Grant Application for FY2014 National**
20 **Infrastructure Investment Grant Program (TIGER 6) for Downtown**
21 **Streetscape Improvement Project** – Mr. Workman summarized that this is the
22 project that will provide improvements to Applegate and Main Streets from 7th to
23 14th Streets including connector streets. He described the connectivity and
24 pedestrian improvements that this project encompasses and the safety
25 improvements. He stated the project includes electric charging stations and bus
26 stops. He also summarized the economic benefit of this project to stimulate
27 travelers to stop in town. He stated that ODOT and the Council of Governments
28 supports the application and he is in the process of soliciting additional letters of
29 support from local organizations. He stated this resolution shows the Council’s
30 support for the project. He recommended a change to the resolution to redefine
31 the name of the City’s project as the Philomath Downtown Multi-Model
32 Connectivity and Streetscape Improvement Project.
33

34 **MOTION:** Councilor Koeppe moved, Councilor Bierek second, the City Council
35 approve Resolution 14-03 as amended. Motion APPROVED 7-0 (Yes: Baca,
36 Bartlow, Bierek, Koeppe, Leonard, Manning and Sloan; No – None.)
37

38 **9.3 Resolution 14-04 Citizens Bank Account Signors and Exercise of Power.—**
39 Mr. Workman stated this is to replace former City Manager Randy Kugler as a
40 signor of checks with himself. Mr. Workman clarified that three signors are
41 recommended but they do not necessarily have to be the City Manager, Finance
42 Director and City Recorder. Mayor Sloan stated support for those three positions
43 serving as signors. There was brief discussion regarding these three positions
44 being readily available to process City business.
45

46 **MOTION:** Councilor Koeppe moved, Councilor Manning second, the City Council
47 approve the attached resolution (Resolution 14-04) authorizing Joan Swanson,
48 Chris Workman and Ruth Post to have certain signatory authority and exercise
49 specific powers as noted over the City’s accounts at Citizens Bank. Motion
50 APPROVED 7-0 (Yes: Baca, Bartlow, Bierek, Koeppe, Leonard, Manning and
51 Sloan; No – None.)
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