

**PHILOMATH PLANNING COMMISSION
MINUTES
July 20, 2015**

1
2
3
4
5 **1. CALL TO ORDER.** Chair Shon Heern called the meeting to order at 7:00 PM in the City Hall
6 Council Chambers.

7
8 **2. ROLL CALL/INTRODUCTIONS:**

9
10 **Present:** Commissioners Shon Heern, John Houk, Gabe Callaway, Patrick McDonald, and
11 Leroy Fenn (7:10 p.m.).

12
13 **Staff:** Chris Workman, City Manager; Dan Miller, Deputy City Attorney; Jim Minard,
14 Planner; and Ruth Post, City Recorder.

15
16 **Absent:** Commissioners Jacque Lusk, and Mark Knutson.

17
18 **3. APPROVAL OF MINUTES:**

19 **3.1 June 15, 2015, Minutes**

20 **MOTION:** Commissioner McDonald moved, Commissioner Houk second, the June 15,
21 2015, minutes be accepted as presented. Motion APPROVED 4-0.

22
23 **4. PUBLIC HEARING – CONTINUED:**

24 **4.1 PC15-02; Applicant: Ron and Barbara Hartz; Application Type: Annexation;**
25 **Location: 12-5-7BC Tax Lots 12900 and 13000 (aka 405 Landmark Drive) and 12-5-7**
26 **Tax Lot 2100 (addressed)** –Chair Heern opened the public hearing at 7:02 p.m. He read
27 the statement describing the presentation of testimony and evidence and the approval
28 criteria. He requested any ex parte contacts, conflicts of interest, bias or site visits. No
29 members of the Planning Commission declared ex parte contacts, conflicts of interest,
30 bias or site visits. Chair Heern announced the order of testimony.

31
32 **Staff Report:** Mr. Minard presented the staff report as referenced in the agenda packet.
33 Staff recommended that the application met the criteria.

34 *(Mr. Fenn arrived at 7:10 p.m.)*

35
36 **Applicant:** Ron and Hartz, Philomath, OR – Mr. Hartz provided a brief summary of their
37 request for annexation.

38
39 **Proponents:** None.

40
41 **Opponents:** None.

42
43 **Neutral Parties including Governmental Bodies:** None.

44
45 **Rebuttal by Applicant – Limited to issues raised by Opponents:** None.

46
47 **MOTION:** Commissioner Callaway moved, Commissioner Houk second, to close the
48 public hearing. Motion approved 5-0 at 7:13 p.m.

49
50 The applicant waived the 7 day period to submit final written arguments.

51
52 **5. DISCUSSION AND RECOMMENDATION:**

53 **5.1 PC15-02** – The Commission had no further questions regarding the application.

54
55 **MOTION:** Commissioner Fenn moved, Commissioner Callaway second to recommend to
56 the City Council approval of the annexation as requested in PC15-02 based on Findings of
57 Fact in support of the applicable criteria and upon the evidence and discussions presented

1 at the public hearing. Motion APPROVED 5-0 (Yes: Heern, Fenn, Houk, Callaway and
2 McDonald; No: None).
3

4 **6. ADJOURNMENT:**

5 There being no further business Chair Heern adjourned the regular meeting at 7:16 p.m.
6

7 SIGNED:
8 Shon Heern, Chair

ATTEST:
Ruth Post, MMC, City Recorder