

**PHILOMATH COMMON COUNCIL
MINUTES
September 8, 2014**

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6 **1. CALL TO ORDER**

7 The common council of the City of Philomath was called to order on Monday, September
8 8, 2014, at 7:00 p.m. in the Philomath City Hall Council Chambers by Mayor Rocky
9 Sloan.

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11 **Present:** Mayor Rocky Sloan, Councilors Nolan Bartlow, Matt Bierek, Charla Koeppe,
12 and Sean Manning.

13
14 **Staff:** Chris Workman, City Manager; Jim Brewer, City Attorney; Ken Elwer, Police
15 Chief; Joan Swanson, Finance Director; Kevin Fear, Public Works Director; and
16 Ruth Post, City Recorder.

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18 **Excused:** Councilors Angie Baca and Jason Leonard.

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20 **2. CONSENT AGENDA**

21 **2.1 City Council Minutes – August 11, 2014**

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23 **MOTION:** Councilor Manning moved, Councilor Koeppe second, to approve the
24 consent agenda and the council agenda for September 8, 2014, as presented.
25 Motion APPROVED 5-0 (Yes: Bartlow, Bierek, Koeppe, Manning and Sloan; No:
26 None.)

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28 **3. ITEMS REMOVED FROM CONSENT AGENDA**

29 **3.1** None.

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31 **4. VISITORS/PETITIONS**

32 **4.1** None.

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34 **5. STAFF REPORTS**

35 **5.1 City Manager** – Mr. Workman reported that Soft Star Shoes from Corvallis will
36 be relocating their business into the Rainbow Building, bringing 17 to 18 current
37 employees and potential future expansion. He stated they are planning on an
38 open manufacturing environment and retail coffee establishment. Mr. Workman
39 also reported on the GT news article regarding the park shelter fundraising
40 efforts. He stated he had a positive phone call this morning from a citizen
41 interested in assisting with fundraising. Mr. Workman reported that four
42 responses have been received from citizens in response to the utility bill
43 newsletter inviting citizen feedback. He suggested scanning them and sending
44 them to the Council in his weekly update email. Lastly, he reminded the Council
45 that City Hall Week, sponsored by the League of Oregon Cities, is coming up on
46 September 10 at Albany City Hall. He stated this is an opportunity to meet with
47 state legislators. Councilor Bierek questioned if the zoning for the Rainbow
48 Building fits the proposed use. Mr. Workman stated that it is C-2 commercial
49 zoning and does fit.

50
51 **5.2 Public Works Director** – Mr. Fear reported that Pepper Construction has
52 informed him that equipment will be moved in this Wednesday to begin the
53 lagoon riprap project. He stated there have been some issues getting the correct

1 rock from the quarry but hopes to begin placing rock by the end of Wednesday.
2 He also reported that Benton County loaned the city a couple of employees and
3 equipment to perform crack seal on several streets. He described how this
4 process helps extend the life of the asphalt. Mr. Fear also reported that a
5 tentative date has been set for leaf pickup from Republic Waste. He stated they
6 would tentatively begin November 20 through January 8. He explained that the
7 new contract provides for 8 weeks of pickup. Lastly, he reported that the water
8 meter transmitter installations are now up to 30 to 40 meters per day and 1,142
9 are done with 465 to go. He stated this project should be complete by early
10 October. Councilor Manning asked if there was a definitive cause of the water
11 line break on Main near Human Bean last month. Mr. Fear explained the location
12 of the valve installed and the difficulty of the 12 foot depth it was located at. He
13 stated that the correct type of valve for a that depth has now been installed.
14

15 **5.3 City Recorder** – Ms. Post provided an update on City Council and Mayor
16 election filings.
17

18 **5.4 Finance Director** – Ms. Swanson reported that the city’s independent auditors,
19 Pauly Rogers, will be on-site this Wednesday conducting the annual fiscal audit.
20 She explained the process of getting the auditors in as soon as possible after the
21 June 30th fiscal year end.
22

23 **5.5 Police Chief** – Chief Elwer reported that school has re-opened and the typical
24 high traffic on Applegate Street should clear up in a few weeks. He stated the
25 Police Committee will meet on Wednesday night. He reported the new chili
26 cookoff crew is still in the learning curve. He reported that Officers Lochner and
27 Frahm begin the Police Academy next week.
28

29 **5.6 City Attorney** – No report.
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31 **6. COUNCIL REPORTS**

32 **6.1 Councilor Bierek** – Councilor Bierek reported on the Public Works Committee
33 walking tour of East Newton Creek Park last Thursday. He explained the issues
34 with some rotten trees that are a problem. Mayor Sloan encouraged the
35 councilors who are not members of the Public Works Committee to walk through
36 the park and look at the trees that are an issue. Mr. Fear stated that some of the
37 trees will be taken out this week and Bill Dunn has been scheduled to take out
38 the two leaning trees. Councilor Bierek asked Mr. Brewer for clarification
39 regarding liability issues caused by these trees. Mr. Brewer provided a summary
40 of the issues.
41

42 **7. ORDINANCES/RESOLUTIONS**

43 **7.1 Ordinance #789 Amending PMC 15.15 Building Codes – First Reading** – Mr.
44 Brewer read the proposed ordinance twice by title. Ms. Post explained that this
45 ordinance was last updated in 2000 and the Oregon State Specialty Codes
46 referenced are out of date. Mr. Brewer explained the need to continue to update
47 this ordinance as new specialty codes become effective.
48

49 **ROLL CALL:** Yes: Bartlow, Bierek, Koeppe, Manning and Sloan; No: None.
50 Absent: Baca and Leonard. Ordinance approved 5-0 at first reading. Effective
51 Date: October 7, 2014.
52

53 **7.2 Ordinance #790 Amending PMC 9.10 Criminal Offenses – First Reading** –

1 Mr. Brewer read the proposed ordinance twice by title. Ms. Post explained that
2 this ordinance update originated from Deputy City Attorney David Coulombe who
3 serves as the city's municipal court prosecutor. She stated the last update of this
4 ordinance was in 2006 and references out-of-date statutes.
5

6 **ROLL CALL:** Yes: Bartlow, Bierek, Koeppe, Manning and Sloan; No: None.
7 Absent: Baca and Leonard. Ordinance approved 5-0 at first reading. Effective
8 Date: October 7, 2014.
9

10 **8. INFORMATION/CORRESPONDENCE**

- 11 **8.1 Website Report for August 2014** – No comments.
- 12 **8.2 Thank you from We Care** – No comments.
- 13 **8.3 Thank you from Fish Emergency Fund** – No comments.
- 14 **8.4 Thank you letter to Oregon Heather Society** – No comments.

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16 **9. ADJOURNMENT**

- 17 **9.1 Adjournment** –Seeing no further business, Mayor Sloan adjourned the meeting
18 at 7:24 p.m.

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20 SIGNED:

ATTEST:

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22 _____
23 Rocky Sloan, Mayor

Ruth Post, MMC, City Recorder