

PHILOMATH COMMON COUNCIL
MINUTES
September 9, 2013

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6 **1. CALL TO ORDER**

7 The common council of the City of Philomath was called to order on Monday, September
8 9, 2013, at 7:02 PM in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.
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10 **Present:** Mayor Rocky Sloan, Councilors Nolan Bartlow, Matt Bierek, Charla Koeppe,
11 Josh Kvidt, and Sean Manning.
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13 **Staff:** Randy Kugler, City Manager; Scott Fewel, City Attorney; Ken Elwer, Chief of
14 Police; Joan Swanson, Finance Director; Kevin Fear, Public Works Director and
15 Shelley Bartlow, Administrative Secretary.
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17 **Excused:** Councilor Jason Leonard.
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19 **2. CONSENT AGENDA**

20 **2.1 City Council Minutes – August 12, 2013**
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22 **MOTION:** Councilor Koeppe moved, Councilor Kvidt second, to approve the
23 consent agenda and the council agenda for September 9, 2013, as presented.
24 Motion APPROVED 6-0 (Yes: Bartlow, Bierek, Koeppe, Kvidt, Manning, and
25 Sloan; No: None.)
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27 **3. ITEMS REMOVED FROM CONSENT AGENDA**

28 **3.1** None.
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30 **4. AWARD**

31 **4.1 Honoring retiring Philomath Frolic & Rodeo President Ken Stueve and**
32 **Carol Stueve** – Mayor Sloan read the certificate of appreciation presented to
33 Ken and Carol Stueve in honor of their 30 years of dedication to the community
34 in leading the Philomath Frolic & Rodeo.
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36 **5. VISITORS/PETITIONS**

37 **5.1** None.
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39 **6. STAFF REPORTS**

40 **6.1 City Manager** – Mr. Kugler gave an update on the city park shelter. The
41 windows are now in and the shelter was fine during the thunder storm from last
42 week. City Manager position has been posted and inquiries are coming in.
43 Tentative unveiling for Dale Collins Park is September 27 at Noon. Asked city
44 council to check their calendars to see if this date works.
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46 **6.2 Public Works Director** – Mr. Fear reported on water line break at 2200
47 Applegate, citizen called OSHA and the city was cited for a \$1600 fine regarding
48 the shoring and sloping of the trench. The fine was later reduced 60%. Another
49 water line broke on N8th, it was only 2 feet deep and it was a quick repair.
50 Update on Applegate project, big push to finish everything up by the end of
51 September. Councilor Bierek voiced concerns about kids walking to school with
52 workers active. Mr. Fear has spoken to the supervisors about caution for children
53 and he will contact them again tomorrow morning.

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6.3 City Recorder – Excused.

6.4 Finance Director – Ms. Swanson reported that the auditors were here today. They were in and out in 5 or 6 hours. Originally expected to take 2 days but it went very smoothly and the report should be available at October meeting.

6.5 Police Chief – Chief Elwer reported that school has started and the police are actively patrolling during commute times. Chief also reported that he is going to be attending the rural institute in Spokane in October instead of attending the Chief’s conference. He is also going to judge this year at the chili cook-off instead of being involved as a participant.

6.6 City Attorney – No report.

7. COUNCIL REPORTS

7.1 Councilor Bierek wanted to inform the council that if they are contacted by the radio station regarding the city manager opening that the call is usually recorded. He also raised the question about the crosswalk paint in front of the High School and wondered if it was possible to add white dotted lines. Kevin stated that when the crew comes back to paint that can be added.

8. NEW BUSINESS

8.1 OLCC Permit for Eats & Treats Café at 1644 Main Street – Frances McHenry was present and spoke about the restaurant he will be opening in Philomath. They have been updating plumbing, wiring and painting the facility. The opening will be October 1, 2013. Chief Elwer reported that Eats and Treats has a clean record.

MOTION: Councilor Manning moved, Councilor Bierek second, the City Council recommend approval of the liquor license for the above listed business. Motion APPROVED 6-0 (Yes: Bartlow, Bierek, Kvidt, Koeppe, Manning, and Sloan; No: None.)

8.2 Fee Changes – Changes are detailed in Memorandum included in packet.

MOTION: Councilor Kvidt moved, Councilor Bierek second, the City Council adopt the proposed fee increases as presented. Motion APPROVED 6-0 (Yes: Bartlow, Bierek, Kvidt, Koeppe, Manning, and Sloan; No: None.)

9. OLD BUSINESS

9.1 City Manager Recruitment – See Memorandum included in packet for details.

10. INFORMATION/CORRESPONDENCE

10.1 Thank you from PYAC for social service funding – No comments.

10.2 Thank you from Meals on Wheels for social service funding – No comments.

10.3 Thank you from Dale Collins for naming of Dale Collins Neighborhood Park – No comments.

10.4 Website report for August 2013 – No comments.

10.5 Philomath Connection ridership for July 2013 – No comments.

10.6 Thank you from Vina Moses Center for social service funding – No comments.

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ADJOURNMENT

11.1 Adjournment – Seeing no further business, Mayor Sloan adjourned the meeting at 7:52 p.m.

SIGNED:
Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder

Recorded by Shelley Bartlow, Administrative Secretary