

**PHILOMATH COMMON COUNCIL
MINUTES
November 10, 2014**

1. CALL TO ORDER/ROLL CALL

The common council of the City of Philomath was called to order on Monday, November 10, 2014, at 7:00 p.m. in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.

Present:

Mayor Rocky Sloan
Councilor Nolan Bartlow
Councilor Matt Bierek
Councilor Charla Koeppel
Councilor Sean Manning

Excused:

Councilor Angie Baca
Councilor Jason Leonard

Staff Present:

City Manager Chris Workman City Attorney Jim Brewer
Chief of Police Ken Elwer Finance Director Joan Swanson
Public Works Operations Sup. Garry Black City Recorder Ruth Post

2. CONSENT AGENDA

Prior to review of the Consent Agenda, Ms. Post explained the addition of Agenda Item #2.4 to the consent agenda. Mayor Sloan invited OLCC liquor license applicant Natalie Payne to address the Council.

Natalie Payne, Payne Investments LLC, Monroe, OR – Ms. Payne explained that her firm has purchase Sweet Earth Vineyards and will be producing their wine at Spindrift Cellars which necessitates an OLCC liquor license.

MOTION: Councilor Koeppel moved, Councilor Manning second, that the OLCC application from Payne Investments LLC be added for approval to the November 10, 2014, consent agenda as Agenda Item #2.4. Motion APPROVED 5-0. (Yes: Bierek, Koeppel, Manning, Bartlow and Sloan; No: None.)

- 2.1 City Council Minutes – October 13, 2014**
- 2.2 Special City Council Minutes – October 29, 2014**
- 2.3 Finance/Administration Committee Minutes – October 29, 2014**
- 2.4 OLCC Liquor License Application – Payne Investments dba Sweet Earth Vineyards**

MOTION: Councilor Koeppel moved, Councilor Bartlow second, to approve the consent agenda and the council agenda for November 10, 2014, as presented. Motion APPROVED 5-0 (Yes: Bierek, Koeppel, Manning, Bartlow and Sloan; No: None.)

3. ITEMS REMOVED FROM CONSENT AGENDA

- 3.1** None.

4. VISITORS/PETITIONS

- 4.1** None.

1 **5. PRESENTATIONS**

2 **5.1 Carolyn Rawles, Director, Corvallis-Benton County Public Library** – Ms.
3 Rawles introduced several members of the Library Foundation, Friends of the
4 Library and library staff present at the meeting. She presented background
5 information regarding the small size and heavy use of the Philomath Library. She
6 noted the current library building is 19 years old. She described the libraries that
7 have since been built in Alsea and Monroe. She described the computer services
8 and youth programs offered at the library. She requested that the Council
9 consider supporting a needs and feasibility analysis of the Philomath Library
10 using private funds from the Corvallis-Benton County Public Library Foundation
11 and the Friends of the Library and, in the future, provide a liaison to a community
12 planning team as it is formed. There was brief discussion about the need for the
13 analysis and a plan before approaching funders. By consensus, the Council
14 agreed to support Ms. Rawles' plan for the analysis as presented.
15

16 **5.2 Jack Duren, President, Philomath Downtown Association, and Heidi Henry,**
17 **representing Public Art Advisory Council** – Mr. Duren provided a quarterly
18 update on PDA activities. He described the recent successful Trunk and Treat by
19 the Promotions Committee and the upcoming hanging of the Christmas
20 decorations. He described the activities of the Economic Development
21 Committee working on the interactive properties map. He also described the
22 recent participation in the residential branding breakfast. He explained the Board
23 development activities they are working on and the continuing need for more
24 people on the Board who want to be advocates for downtown.
25

26 Mr. Duren described the public art placement program at the city of McMinnville
27 using an honorarium to place artwork. He explained that the artwork is placed for
28 two years by the artist; and if it sells, the artist must replace it. He stated that in
29 McMinnville, the result has been people purchasing the artwork and donating it to
30 the city so it can become permanent.
31

32 Ms. Henry reviewed the fact sheet contained in the agenda packet. She
33 requested that the Council provide approval of the general framework for the
34 honorarium program with details to be ironed out later. Mayor Sloan stated this
35 sounds like an exciting idea. Consensus of the Council was to provide support for
36 the concept as presented. Ms. Henry reviewed the banner program and stated
37 the new art bike rack for the library is only a couple hundred dollars short of
38 completing funding. She thanked the City Council for the \$2,000 seed money that
39 was provided to the PDA for the placement of public art in Philomath.
40

41 **6. STAFF REPORTS**

42 **6.1 City Manager** – Mr. Workman reported on the first meeting of the Park Advisory
43 Board last week. He stated that he has since received interest from additional
44 citizens who may be willing to fill the last two positions on the Board. He reported
45 on the Philomath community leaders meeting last week. He stated it is a busy
46 time of year for most of the community organizations and the meeting had good
47 collaboration between the groups. He invited the Council to attend if they are
48 available. Mr. Workman also reported on the residential campaign kickoff
49 breakfast last Friday to promote the benefits of living in Philomath. He stated
50 there were approximately 75 realtors and developers in attendance. He provided
51 a brief update on the plans to complete construction of the outdoor section of the
52 park shelter. He stated that staff is reviewing funding potential from the budget.
53 Mayor Sloan stated he would like to see the outdoor section completed at least.
54 There was discussion about the remaining work to be done at the shelter. At

1 Mayor Sloan's request, Mr. Workman provided the link to the You Tube video
2 produced for the residential campaign.
3

4 **6.2 Public Works Operations Supervisor** – Mr. Black reported the radio read water
5 meter installations have been completed and the October meter reading required
6 6 hours by one member of the staff to complete. He stated the goal is to get that
7 down to 4 hours. He stated that Public Works is prepping for winter by filling sand
8 bays, preparing the sander and coordinating services and equipment with Benton
9 County. He stated that catch basin and sewer line cleaning is also underway.

10
11 **6.3 City Recorder** – Ms. Post reported that although there were no contested
12 positions for the recent Mayor and City Council election in Philomath, she
13 thanked everyone who ran and was elected. She noted that the December 8th
14 City Council meeting will be the last for Councilors Bierek, Koeppel and Bartlow.
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16 **6.4 Finance Director** – Ms. Swanson noted that Information & Correspondence Item
17 #8.7 was a good example of the customer service provided by staff in helping
18 catch a leak which resulted in a happy customer.
19

20 **6.5 Police Chief** – No report.
21

22 **6.6 City Attorney** – No report.
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24 **7. COUNCIL REPORTS**

25 **7.1 Proposed Enterprise Zone** – Councilor Koeppel reported on behalf of the
26 Finance/Administration Committee regarding the discussion on an enterprise
27 zone held at their October 29 meeting. She noted that the minutes of that
28 meeting are included in the packet. She stated that the Committee is still willing
29 to look at the enterprise zone in the future.
30

31 **7.2 CWACT Federal and State Transportation Update** – Mayor Sloan directed the
32 Council to the transportation update included in the packet. He described the
33 singular focus by ODOT on the plan for putting GPS units in cars to track mileage
34 as a replacement for the gas tax. He stated that this model takes away the
35 incentive for hybrid and electric vehicles. There was discussion about the state's
36 test program and ODOT's need for more funds. Councilor Bierek provided
37 additional details about the proposed incentives to drivers aimed at redirecting
38 and changing their driving habits.
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40 **8. INFORMATION/CORRESPONDENCE**

41 **8.1 Website Report for October 2014** – No comments.

42 **8.2 Philomath Connection Ridership Summary for October 2014** – No
43 comments.

44 **8.3 Quarterly Report from Republic Waste** – No comments.

45 **8.4 Thank you letter from Jack Klipfel regarding Eagle Scout project** – No
46 comments.

47 **8.5 Thank you from Celebrate Philomath Volunteers** – No comments.

48 **8.6 CWACT Notes from October 30 meeting** – No comments.

49 **8.7 Thank you to city staff for discovering water leak, dated Oct. 31, 2014** – No
50 comments.

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ADJOURNMENT

9.1 Adjournment –Seeing no further business, Mayor Sloan adjourned the meeting at 7:45 p.m.

SIGNED:
Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder