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**JOINT MEETING OF
PHILOMATH CITY COUNCIL
AND PLANNING COMMISSION
MINUTES
December 14, 2015**

1. **CALL TO ORDER**

The joint session of the City Council and Planning Commission of the City of Philomath was called to order on Monday, December 14, 2015, at 6:00 p.m. in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.

2. **ROLL CALL**

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koepp
Councilor Jason Leonard
Planning Commission Chair Shon Heern
Planning Commissioner Gabe Callaway
Planning Commissioner John Houk
Planning Commissioner Leroy Fenn
Planning Commissioner Patrick McDonald
Planning Commissioner Mark Knutson

Excused:

Councilor Sean Manning
Councilor Angie Baca
Councilor Eric Niemann
Commissioner Jacque Lusk

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Deputy City Attorney Dan Miller
Finance Director Joan Swanson
Public Works Director Kevin Fear
City Recorder Ruth Post

3. **NEW BUSINESS**

3.1 **Transportation System Plan Introduction – Valerie Griggs-Devis, ODOT, and John Bosket, DKS Associates** – Mr. Bosket provided a PowerPoint presentation in which he explained the reasons for updating the Philomath Transportation System Plan (TSP) at this time. He listed the factors a TSP is required to accomplish and those that the City would like it to accomplish. He explained the coordination of the Philomath update with other cities in the region that are also updating their TSP, such as Corvallis. He described the need for public input from all types of transportation users.

Mr. Bosket reviewed the common elements of the TSP centered around the goals and objectives and reviewed the timeline. He explained the use of a Technical Advisory Committee and Citizen Advisory Committee and the establishment of a project website. He stated there will be a total of three joint City Council and Planning Commission meetings along the way prior to adoption.

Mr. Bosket requested any public involvement recommendations or transportation concerns that the group had. Councilor Leonard stated issues with students

1 crossing through the median at 21st and Main Street. Mr. Bosket stated there
2 may be different ways of addressing some issues, such as through education
3 initiatives. Commissioner Heern described the need to increase pedestrian and
4 bicycle connectivity from the north and west parts of town to get kids to school.
5 Mayor Sloan described the importance of connecting the Safe Routes to School
6 Plan and the Downtown Streetscape project to the TSP to improve multi-modal
7 options.
8

9 **4 PRESENTATION**

10 **4.1 Recognizing Outgoing Planning Commissioner John Houk** – Mayor Sloan
11 presented outgoing Planning Commissioner John Houk with a plaque in
12 appreciation of his service for 10 years on the Commission.
13

14 **5. ADJOURNMENT**

15 **5.1 Adjournment** – Seeing no further business, Mayor Sloan adjourned the meeting
16 at 6:26 p.m.
17

18 SIGNED:
19 Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder