

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49

**PHILOMATH CITY COUNCIL  
MEETING MINUTES  
Philomath City Hall Council Chambers  
January 22, 2024**

**A. CALL TO ORDER - ROLL CALL**

Meeting called to order at 6:00 p.m. by Mayor Chas Jones.

**Present:**

Mayor Chas Jones  
Council President Ruth Causey  
Councilor Jessica Andrade  
Councilor Diane Crocker  
Councilor Matt Lehman  
Councilor Christopher McMorran  
Councilor Teresa Nielson

**Absent:**

**Staff Present:**

City Manager Chris Workman  
City Attorney Jim Brewer  
Assistant City Manager Chelsea Starner  
City Recorder Ruth Post

**Recognition of City Employees**

1. **Public Works** - Mayor Jones recognized Public Works employees Lige Weedman and Andrew Turner for efforts beyond the call of duty during the recent winter ice storm.
2. **Police Department** – Mayor Jones recognized Police Officer Jim Weikel for extra shifts performed during the winter ice storm.

**B. PUBLIC COMMENTS**

Start Time: 6:05 p.m.

1. None.

Mayor Jones moved to Agenda Item B.3 to accommodate meeting attendees interested in the skatepark.

**D. NEW BUSINESS**

3. Skatepark Feasibility Study & Conceptual Design update

Start Time: 6:07 p.m.

- Assistant City Manager Starner provided an overview of the Feasibility Study, including the survey results.
- Development of a project page on the City's website was described.
- The conceptual design was handed out as supplemental information.
- Need to decommission the existing skatepark described.
- Inability to compare existing skatepark to new conceptual plan discussed.
- Longevity and maintenance discussed.
- Replacement in existing location discussed.
- Feasibility of a pump track discussed.
- Types of features in conceptual plan described.
- Capacity described.

- Recreational liability immunity of a skatepark described.
- Features for both beginners and advanced users reviewed.
- Budget reviewed, including landscaping restoration, future parking and maintenance.
- Potential funding opportunities and construction timeline reviewed.
- Process of determining contractor and materials donations discussed.
- Community support for fundraising efforts discussed.

Action: To approve the existing location at City Park as the future skatepark location and accept the conceptual design as presented.

Motion/Second: Councilor Andrade/Councilor Causey

Discussion:

- Concerns about fundraising discussed.
- Prioritization of project discussed.

Vote: APPROVED 7-0 (Yes: Andrade, Causey, Crocker, Lehman, McMorran Nielson and Jones; No: None)

Discussion:

- Additional discussion about moving the project forward and seeking out people interested in the project.
- Emphasis on communicating the project to the community.

### C. OLD BUSINESS

Start Time: 6:45 p.m.

#### 1. ePermit System and Service Intergovernmental Partnership Agreement

Action: To approve the Intergovernmental Partnership Agreement with the Department of Consumer and Business Services, Building Codes Division and direct the City Manager to execute the Agreement.

Motion/Second: Councilor Nielson/Councilor McMorran

Vote: Action APPROVED 7-0 (Yes: Andrade, Causey, Crocker, Lehman, McMorran, Nielson and Jones; No: None).

### D. NEW BUSINESS

#### 1. City Attorney Services Agreement

Start Time: 6:46 p.m.

- Review of agreement.
- Discussion about communication practices in member of the Council contacting the firm.
- Fees for subcontractor services discussed.

Action: To authorize the City Manager to execute a Personal Services Agreement for City Attorney services with Beery, Elsner & Hammond, LLP.

Motion/Second: Councilor Nielson/Councilor Causey

Vote: Action APPROVED 7-0 (Yes: Andrade, Causey, Crocker, Lehman, McMorran, Nielson and Jones; No: None).

Meeting recessed 6:57 p.m. to 7:03 p.m.

1  
2 2. Samaritan Award Nominations

3 Start Time: 7:03 p.m.

- 4 • Potential nominees for the City's Volunteer Award and the various first citizen awards  
5 suggested.  
6

7 Action: To recognize Candy Koetz as the 2024 City of Philomath Samaritan  
8 Award recipient, Janelle LaJoie for First Citizen Award, Rich Saalsaa for  
9 Senior First Citizen and Rose Bricker for Junior First Citizen.

10 Motion/Second: Councilor McMorrان/Councilor Lehman  
11

12 Action: To amend the action to add: Tanner Dowless for Future First Citizen.

13 Motion/Second: Councilor Causey/Councilor Crocker

14 Vote: Amendment APPROVED 7-0 (Yes: Andrade, Causey, Crocker, Lehman,  
15 McMorrان, Nielson and Jones; No: None).  
16

17 Vote: Amended action APPROVED 7-0 (Yes: Andrade, Causey, Crocker,  
18 Lehman, McMorrان, Nielson and Jones; No: None).  
19

20 4. Strategic Plan Update

21 Start Time: 7:18 p.m.

- 22 • Next update to be provided in February.  
23

24 5. Scenic Byway Corridor Management Committee Appointment

25 Start Time: 7:20 p.m.

- 26 • City Manager Workman reviewed everything that has happened to this point in time  
27 on the scenic byway designation.  
28 • Appointment of a representative to the management committee reviewed.  
29 • Councilor McMorrان was designated by consensus.  
30

31 **E. REPORTS OF BOARDS, COMMISSIONS, COMMITTEES, COUNCIL LIAISONS AND**  
32 **STAFF**

33 Start Time: 7:29 p.m.

34 1. **Councilor Coffee**

- 35 • Discussion about response.

36 2. **Safety Improvements at Clemens Primary School**

- 37 • Positive response to improvements.

38 3. **Compliments to staff**

- 39 • Feedback received from the community.

40 4. **JEDI-101 Training**

- 41 • This Saturday at City Hall.

42 5. **Black History Month Events**

- 43 • February events at Museum and movie screening announced.

44 6. **Samaritan Awards**

- 45 • Set for February 15 at Philomath High School.

46 7. **Legislative Breakfast**

- 47 • Potential legislative session work on drug laws could mean changes for enforcement.

- 1       **8. Camping Ordinance**
- 2           • Supreme Court decision regarding the City of Medford discussed.
- 3       **9. Sidewalks After storm**
- 4           • People forced to walk in the street due to uncleared sidewalks.
- 5

6   **F. ADJOURNMENT**

7   Meeting adjourned at 7:42 p.m.

8

9   SIGNED:

10   Chas Jones, Mayor

ATTEST:

Ruth Post, MMC, City Recorder