

**PHILOMATH PARK ADVISORY BOARD  
MEETING MINUTES  
Philomath City Hall Council Chambers  
February 6, 2024**

**1. ROLL CALL**

Meeting called to order at 5:32 p.m. by Vice Chair Yvonne McMillan.

**Present:**

Larry Sleeman, Chair  
Rose Bricker  
Owen Cass  
Tyler Pellett  
Lindy Young

**Absent:**

Yvonne McMillan, Vice Chair  
Scott Austin

**Staff Present:**

Chelsea Starner, Assistant City Manager

**2. APPROVAL OF MINUTES**

1. Minutes of January 24, 2024

Start Time: 5:33 p.m.

- Short discussion about secretary duties being transferred to City staff.

Action: To approve the minutes

Motion/Second: Larry Sleeman/ Rose Bricker

Vote: Action APPROVED 4-0 (Yes: Bricker, Cass, Pellett, Sleeman, Young; No: None)

**3. BUSINESS**

1. Music in the Park Planning – Band Selection

Start Time: 5:35 p.m.

- Chair Sleeman announced the topic and asked how many members completed the online survey; all members completed.
- Correction in survey from Brutal Brides Band to Brutal Bridges Band.
- Board reviews the survey results which were separated by category and overall.
- Board asked ACM Starner to try to book the top few from each category, as well as the overall top choices.
- Members expressed that rock/country and folk/bluegrass are favorite genres if any additional bands need selected due to availability.
- Brief discussion about role of Music in the Park Sub-Committee.
- ACM Starner to ask Yvonne McMillan about status of the school bands.
- Tyler Pellett asked about adding a 3<sup>rd</sup> date during the summer months as the event gets more popular.
- Discussion about flyers noting food is available at all events.
- Pros and cons for two bands playing at each event in the future.
- ACM Starner to coordinate confirming with Lyon's Club and Mud Oven Pizza as food vendors, and the Philomath Library for family activities.
- Pioneer is going to be the 2024 series sponsor; additional \$200 level sponsors are needed.

**4. STAFF AND BOARD UPDATES**

1. Park project updates

a. Paul J. Cochran Memorial Park construction

Start Time: 5:59 p.m.

- Staff updated about the progress of the project including the memorial construction delays. The City hopes the project will be completed by May, but the memorial may be delayed.
- Irrigation and landscape maintenance will be City responsibility, ACM Starner said yes.

- Discussion about the shelter which will possibly be part of phase two.
- ACM Starner explained the play surface will be an ADA artificial turf playground surface.
- Rotary peace pole installation was discussed.
- Discussion about the Rotary peace pole which says, "May Peace Prevail on Earth".
- Discussion about fences going in before project is complete.
- Potential scheduling conflict with Memorial Day weekend Music in the Park if an opening is being planned.

b. Skatepark

Start Time: 6:08 p.m.

- Local news reporting of park related topics was discussed.
- Addition of project web page will be coming soon.
- Member Bricker referred to a recent online video of a professional skateboarder who visited Philomath and would like to send an email to their sponsors for help funding the park.
- ACM Starner explained the feedback from public was that people wanted street style skate features and that will be reflected in design.
- Proximity of park to Newton Creek was discussed.
- Recap of City Council approval of conceptual design and projected project budget.

2. Board Member updates

Start Time: 6:15 p.m.

- Lindy: Marys River Park and Natural Area tree damage from ice storm. Asked if the City does something with tree debris.
- Owen Cass: Updated the Board on visit to Reservoir Park to look at vegetation management. Reported that the area appeared to be fairly well maintained but that the neighboring private property is not so some people may be confused about which area they are looking at. ACM Starner noted that area is owned by a homeowner association and residents in the area often do not know that it is not maintained by the City.

3. Future Discussion Items

Start Time: 6:21 p.m.

- Music in the Park including sponsorship and band schedule.
- Park updates.
- Next meeting scheduled for Tuesday, March 5.

**5. ADJOURNMENT**

Action: To end the meeting.

Motion/Second: Bricker/Pellett

Meeting adjourned at 6:23 p.m. by Chair Sleeman

Respectfully submitted by: Chelsea Starner, Assistant City Manager