



CITY OF PHILOMATH
Downtown Streetscape Project
Public Art Ad Hoc Committee
February 8, 2023

For meeting access information and opportunities to comment, see the bottom of the agenda.

MEETING AGENDA
5:30 P.M.

A. ROLL CALL

Committee Members: Christopher McMorran (Chair), Ruth Causey, Sallie Deuel, Jen Edwards, Shar Fagersten, Nancy Froehlich, Janel Lajoie, Peggy Yoder

City Staff: Chelsea Starner

B. MINUTES

1. Adoption of minutes from the August 17, 2022 meeting.

C. BUSINESS

1. Holiday Décor for Downtown Poles

D. ADJOURNMENT

MEETING ACCESS AND OPPORTUNITIES TO COMMENT

This meeting is being held in-person at the Philomath Police Department. The public is invited to attend, however, limited space is available. Public comments and testimonies will still be available via electronic participation. As of April 1, all City meetings will be live-streamed on the City's YouTube channel at: [City of Philomath - YouTube](#). This is a public page; no account or user fee is required.

Given two business days' notice, an interpreter can be provided for the hearing impaired or those with limited proficiency in English. Contact the City Manager's Office to make interpreter arrangements.

Opportunities to Comment

Methods:

1. Appear in person and submit speaker form
2. Sign up to speak via Zoom by contacting the City Manager's Office
3. Email written comments to the City Manager's Office
4. Deliver written comments to the City Manager's Office
5. Mail written comments to the City Manager's Office

Must be received by:

Meeting call to order
4:00 p.m. day of meeting
12:00 p.m. day of meeting
12:00 p.m. day of meeting
12:00 p.m. day of meeting

City Manager's office; 541-929-6148; cityhall@philomathoregon.gov; PO Box 400, Philomath, OR 97370.

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PHILOMATH PUBLIC ART AD-HOC COMMITTEE
MEETING MINUTES
City Council Chambers
August 17, 2022

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A. CALL TO ORDER - ROLL CALL

Meeting called to order at 5:00 p.m. by Christopher McMorran.

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Present:

Christopher McMorran (Chair)
Ruth Causey
Jen Edwards
Nancy Froehlich
Peggy Yoder

Absent:

Zina Allen
Sallie Deuel
Shar Fagersten
Janel Lajoie

Staff Present:

Chelsea Starner

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B. APPROVAL OF MINUTES

1. **Approve minutes from April 27, 2022, and May 27, 2022 meetings**

Action: Motion to approve the April 27, 2022 and May 27, 2022 minutes as presented
Motion/Second: Ruth Causey/Peggy Yoder
Discussion: None
Vote: APPROVED with no opposition

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C. BUSINESS

1. **Update on Downtown Streetscape Project**

- Update on the overall project status and the status of the sidewalk inlay order

2. **Bus stop design for downtown locations**

- Discussion about bus stop design and locations for new bus stops, grant funds are available
 - Potential for other bus stop amenities; discussed possibility of repurposing current bus stop if they can reasonably be refurbished
 - Idea for wood or wood-like benches
 - Concerns that wood on exterior might not be durable
 - Reviewed example photos; preferences for matte black iron look with some wood accents to be added on-site, gable roof to tie in with kiosk shape, open front (no Plexi-glass in front), options for lighting (possibly solar)
 - Concern about bus stops being too close to each other in the 12th and 14th Street areas
3. **Request For Proposal: SMART Reading Mural Project**
- Discussion about SMART program approaching City and Library to place a mural on the Library building including their request for proposal process and donations
 - Corvallis mural walk list potential group to reach out to for artists
 - Idea to have the artist work with young area artists
4. **Next steps and meeting date**
- Next steps to look at will be art piece process for the plinths, meeting quarterly or more regularly as needed (possibly started October or November)

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D.

1. **ADJOURNMENT**

Meeting adjourned at 5:56 p.m.

Minutes recorded by: Chelsea Starner, Assistant City Manager



Philomath Downtown Streetscape Project
Public Art Committee
Agenda Item Summary

Title/Topic: Light Pole Holiday Decor

Meeting Date: February 8, 2023
Staff Contact: Chelsea Starner

BACKGROUND

The City of Philomath and volunteers started discussions in 2017 related to fundraising for the replacement of 35 electrified holiday pole decorations due to deterioration. Currently, only 13 of the decorations are usable. In order to replace the decorations, fundraising efforts will need to be explored. To start a campaign, groups taking on the efforts will need an idea of what the decorations will look like and locations where decorations will be hung, which will help determine costs. Each decoration generally ranges from \$400-\$800.

The Public Art Committee was chosen to make recommendations for the downtown area as part of the Streetscape Project. The holiday decorations are planned to be installed after the substantial completion of the project in areas adjacent to and possibly extending the downtown core. Because the Committee has been invested in making design related recommendations for the downtown area, staff is asking for ideas related to replacing holiday décor, and support with fundraising efforts for the project.

Feedback from previous group discussions included a preference for LED lights that are not bright white but rather warm, and that considerations should be made about whether decorations should be more visible in the daytime (i.e., tinsel look) vs longevity of non-tinsel decorations.

Staff is looking for the following recommendations:

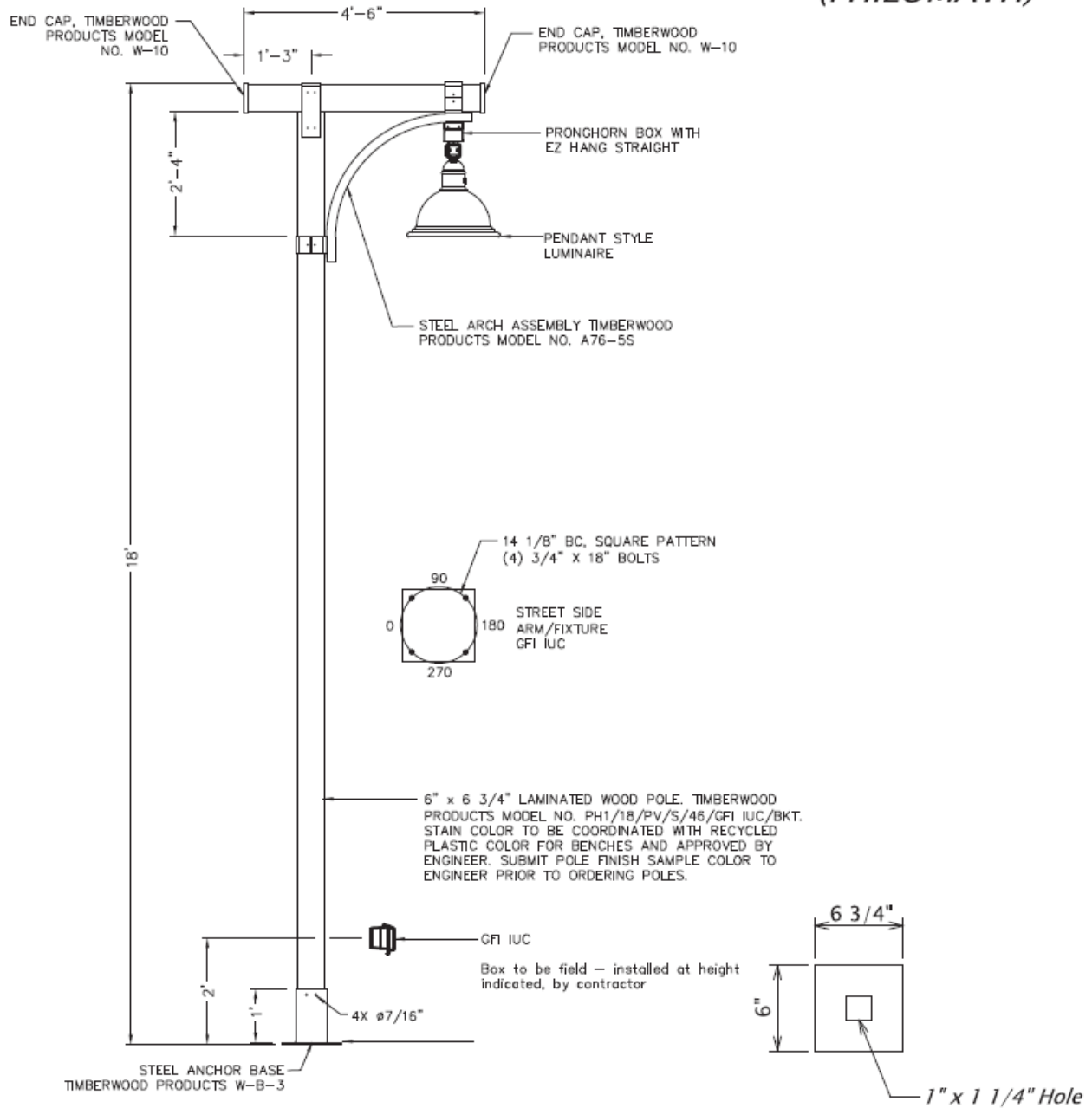
1. Decoration type or types
2. Location span for decorations – more information will be provided at meeting
3. Number of decorations per block (limited by total number of poles)

ATTACHMENTS

1. Light Pole Specifications
2. Pole Decoration Examples

Attachment 1

**LIGHT POLE TABLE
CORVALLIS-NEWPORT HWY
US20 M.P. 50.12 TO 50.71
(PHILOMATH)**



Attachment 2

