

URBAN RENEWAL AGENCY
MINUTES
February 13, 2017

Mayor Sloan called the meeting to order at 8:53 p.m.

1. ROLL CALL

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koepp
Councilor Candy Koetz
Councilor David Low
Councilor Sean Manning
Councilor Eric Niemann

Excused:

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Police Chief Ken Rueben
Public Works Director Kevin Fear
City Recorder Ruth Post

Finance Director Joan Swanson

2. MINUTES

MOTION: Councilor Koepp moved, Councilor Niemann second, to approve the minutes of October 10, 2016, as presented. Motion APPROVED 7-0. (Yes: Edmonds, Koepp, Koetz, Low, Manning, Niemann and Sloan; No: None)

3. NEW BUSINESS

Appointment of FY 2017-2018 Budget Officer – Mr. Workman stated the Urban Renewal Agency must appointment a budget officer per statute.

MOTION: Councilor Manning moved, Councilor Koetz second, the Urban Renewal Agency appoint Finance Director Joan Swanson as the 2017-2018 Budget Officer under the supervision of the City Manager. Motion APPROVED 7-0 (Yes: Edmonds, Koepp, Koetz, Low, Manning, Niemann and Sloan; No: None).

4. ADJOURNMENT

There being no further business, Mayor Sloan adjourned the meeting at 8:55 p.m.

SIGNED:
Rocky Sloan, Urban Renewal Agency Chair

ATTEST:
Ruth Post, MMC, City Recorder

URBAN RENEWAL AGENCY
MINUTES
April 10, 2017

Mayor Sloan called the meeting to order at 10:00 p.m.

1. ROLL CALL

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koeppe
Councilor Candy Koetz
Councilor David Low
Councilor Sean Manning
Councilor Eric Niemann

Excused:

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Finance Director Joan Swanson
Public Works Director Kevin Fear
City Recorder Ruth Post

Police Chief Ken Rueben

2. MINUTES

MOTION: Councilor Koeppe moved, Councilor Edmonds second, to approve the minutes of February 13, 2017, as presented. Motion APPROVED 7-0. (Yes: Edmonds, Koeppe, Koetz, Low, Manning, Niemann and Sloan; No: None)

3. NEW BUSINESS

Award contract for 2017 Downtown water and sanitary sewer system

improvements project – Mr. Fear stated this is Schedule “A” of the highway project to get the water and sewer lines replaced prior to anticipated ODOT repaving. He stated the sewer lines are mostly 1950’s era concrete lines and their replacement will mostly be performed by the pipe-bursting method. He described the downtown area to be included. Councilor Niemann questioned if this project will disrupt any summer city events. Mr. Fear stated that he expected minimal disruption and the advantage of pipe bursting is a lot less open pavement. He stated many of the sewer lines are in the alleys but the water lines are in both Main and Applegate. He stated summer event dates will be reviewed during the pre-construction meetings and described the timeline for construction. Councilor Low questioned why certain line items would be so different between contractors. Mr. Fear stated that contractors will use different bidding techniques in creating their overall bid package.

MOTION: Councilor Koeppe moved, Councilor Manning second, the Urban Renewal Agency award Schedule “A” of the 2017 Water Distribution and Sanitary Sewer Collection System Improvements project to K&E Excavating as bid.. Motion APPROVED 7-0 (Yes: Edmonds, Koeppe, Koetz, Low, Manning, Niemann and Sloan; No: None).

4. **ADJOURNMENT**

There being no further business, Mayor Sloan adjourned the meeting at 10:09 p.m.

SIGNED:

Rocky Sloan, Urban Renewal Agency Chair

ATTEST:

Ruth Post, MMC, City Recorder

URBAN RENEWAL AGENCY
MINUTES
June 12, 2017

Mayor Sloan called the meeting to order at 7:57 p.m.

1. ROLL CALL

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koeppe
Councilor Candy Koetz
Councilor David Low

Excused:

Councilor Eric Niemann

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Finance Director Joan Swanson
Public Works Director Kevin Fear
City Recorder Ruth Post

Police Chief Ken Rueben

2. MINUTES

MOTION: Councilor Koeppe moved, Councilor Edmonds second, to approve the minutes of April 10, 2017, as presented. Motion APPROVED 5-0. (Yes: Edmonds, Koeppe, Koetz, Low, and Sloan; No: None; Absent: Niemann)

3. PUBLIC HEARING

Proposed FY 2017-2018 Budget – Mayor Sloan opened the public hearing at 7:58 p.m. Seeing and hearing no one wishing to testify, he closed the public hearing at 7:59 p.m.

4. ADJOURNMENT

There being no further business, Mayor Sloan adjourned the meeting at 7:59 p.m.

SIGNED:
Rocky Sloan, Urban Renewal Agency Chair

ATTEST:
Ruth Post, MMC, City Recorder

URBAN RENEWAL AGENCY
MINUTES
June 27, 2017

Mayor Sloan called the meeting to order at 8:07 p.m.

1. ROLL CALL

Present:

Mayor Rocky Sloan
Councilor Doug Edmonds
Councilor Charla Koeppe
Councilor Candy Koetz
Councilor David Low
Councilor Eric Niemann

Excused:

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Finance Director Joan Swanson
City Recorder Ruth Post

Police Chief Ken Rueben
Public Works Director Kevin Fear

2. MINUTES

MOTION: Councilor Koeppe moved, Councilor Edmonds second, to approve the minutes of June 12, 2017, as presented. Motion APPROVED 6-0. (Yes: Edmonds, Koeppe, Koetz, Low, Niemann and Sloan; No: None.)

3. RESOLUTIONS

Resolution 17-01 Adopting the FY 2017-2018 Budget
Resolution 17-02 Making appropriations for the FY 2017-2018 Budget
Resolution 17-03 Declaring the tax increment

MOTION: Councilor Koeppe moved, Councilor Low second, the Philomath Urban Renewal Agency approve Resolutions 17-01, 17-02 and 17-03, adopting the 2017-2018 Urban Renewal Agency budget, making appropriations, and collecting the tax increment. Motion APPROVED 6-0 (Yes: Edmonds, Koeppe, Koetz, Low, Niemann and Sloan. No: None.)

4. ADJOURNMENT

There being no further business, Mayor Sloan adjourned the meeting at 8:09 p.m.

SIGNED:
Rocky Sloan, Urban Renewal Agency Chair

ATTEST:
Ruth Post, MMC, City Recorder