

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
April 18, 2018**

2017 Chair Robert Boss called the meeting to order at 6:20 p.m.

1. ROLL CALL

City Council Members: Mayor Rocky Sloan, City Councilors Doug Edmonds, Jerry Jackson Sr., Charla Koeppe, Candy Koetz, and David Low.

Citizen Members: Robert Boss, Margie Brown, Matthew Lehman, Brian Noakes, Mark Rasmussen and Robert Glathar (arrived 6:55 p.m.).

Staff: Chris Workman, City Manager; Joan Swanson, Finance Director; Ken Rueben, Chief of Police; Kevin Fear, Public Works Director; Ruth Post, City Recorder, and Garry Black, Public Works Operations Supervisor.

Absent: Councilor Eric Niemann.

2. ELECTION OF CHAIR

MOTION: Jerry Jackson Sr. moved, Charla Koeppe second, to nominate Robert Boss as 2018 Budget Committee Chair. Motion APPROVED 11-0.

3. APPROVAL OF MINUTES

MOTION: Doug Edmonds moved, David Low second to approve the minutes of May 30, 2017. Motion seconded and APPROVED 11-0.

4. VISITORS/PUBLIC COMMENTS

None.

5. BUDGET MESSAGE

Mr. Workman provided the budget message as included in the proposed budget document.

Ms. Swanson distributed and reviewed the FY 2017-2018 Third Quarter report, particularly focusing on revenues for the year to date. She explained the General Fund revenues including cash carryover, property tax revenues, marijuana tax revenue from the State, building permits, and miscellaneous revenue from the sale of two city-owned lots. She noted there were some unexpected and unusual one-time revenue instances that have occurred in the current year: Expenses in the prior year were held down, resulting in an increased cash carryover; property tax revenues came in higher than anticipated, showing that some growth is happening to the tax base; the City received unexpected marijuana tax from the State; building permit revenues have been boosted by both an increase in building activity and some fees from the two new apartment complexes; and the City sold two surplus lots on Industrial Way.

6. REVIEW GENERAL FUND BUDGET

General Fund Revenues – Ms. Swanson summarized the effect of the revenue status from 2017-18 on the cash carryforward for the proposed budget. She reviewed the prior

downward trend that the cash carryforward was in and emphasized that the long-term goal is to have a cash carryforward of \$600,000. She noted that there is an opportunity this year to do a set aside that would positively impact the City's PERS expense. Mr. Workman noted the need to have the carryforward sustained at \$600,000 on a continuing bases. Ms. Swanson reviewed the estimated property tax revenue increase of 4.5%.

Ms. Swanson explained that the City is currently eligible to receive the State tax revenue for marijuana dispensaries because they are allowed, even though there actually are none located in the City. She reviewed the General Fund Fee and explained the steps staff takes to ensure citizens know about the fee waiver. She reviewed the five-year sunset for the fee and the annual review required by the City Council. She stated the Council approved continuation of the fee for the 2018-19 year at the \$10 per month per household at the March 14 City Council meeting.

Councilor Edmonds questioned if the construction of the expected apartment complexes will impact the need to continue the General Fund Fee. Ms. Swanson explained the conservative budget estimating used and the extensive timeline, years even, that construction requires before seeing the effect on the property tax base.

Ms. Swanson reviewed building permit, franchise fee and municipal court revenues. She explained the administrative overhead that is collected from the other funds that use the Finance and Administration Department's for services such as accounts payable, utility billing, and payroll.

Ms. Swanson noted that no new full time positions are being added in this budget. She stated that a 0.25 FTE position is budgeted for building permits to provide assistance to the City Recorder. She noted the two union agreements in place with no changes. She reviewed health insurance, dental insurance and PERS rates for 2018.

Administration – Mr. Worker reviewed the Administration Department budget noting that planning activity continues to increase. He noted that prior Planner Jim Minard had retired and the City has moved forward in partnership with Benton County, Adair Village and Monroe for a full-time Planner to cover all of the local jurisdictions. He stated that, when hired, the new Planner will be located in Philomath for 12 hours per week.

Building Permits – Ms. Swanson reviewed the estimated construction for 2018-19 and the addition of the small Chapel Drive subdivision. She noted the effect of the substantial building permits for the two apartment complexes, with Conser's Oak Spring in the 2017-18 budget year and Mountain West's The Boulevard in the 2018-19 budget year. Mr. Noakes questioned how many apartments are anticipated in each complex. Mr. Workman stated 84 in Oak Springs and 256 in The Boulevard.

(Robert Glathar arrived at 6:55 p.m.)

Mr. Workman described the expected highway improvements on Highway 20 for The Boulevard including the extension of the middle turn lane from Clemens Mill Road to beyond the access to The Boulevard. He noted the latest version of the improvements includes a pedestrian island refuge at the highway crossing location to connect to the west side bike path and noted that all of the improvements are being paid for by the developers.

Finance – Ms. Swanson stated there are no major changes anticipated in the Finance

Department for 2018-19. Mr. Workman noted that many expense lines such as credit card expense have an associated revenue, such as increased court fine collections resulting in higher credit card expenses. Ms. Swanson described the differences in credit card rates. There was additional discussion about the use of credit cards as a service.

Municipal Court – Ms. Swanson explained the transition the court staff is currently making to a new software management program. She noted the citations typically average around 1,000 per year. She reviewed the additional court statistics, including the impact of three particular DUII cases that heavily impacted the days of jail time ordered and served. She noted that defendants ordered to serve days in jail are typically billed for it, although actual collections are somewhat limited.

Police – Chief Rueben stated the budget increases in the Police Department budget this year are from outside sources, including the 9-1-1 service and the radio fees. He described the potential for a 9-1-1 Service taxing district and noted that cost has increased \$26,000 over the past two years. He stated support for the potential service district. He stated that citation revenue is down this year and the long construction project may have impacted that due to traffic congestion. He stated that they have assigned an officer for traffic enforcement. He noted that the importance of citations is to drive accident rates down and improve traffic safety. He suggested using forfeiture funds to target traffic issues with enhanced tools.

Chief Rueben described the effect of increased truck traffic in slowing traffic down. Mayor Sloan described new detection technology installed at the 53rd Street intersection to try to keep trucks moving through the intersection.

Chief Rueben described the aggressive work the department performs on property crime. He stated there are no major changes in the Police Department budget. He stated you want the bad guys to know you're aggressive on crime and the good people to know this is a safe place to live.

There was discussion about both the City of Corvallis and Benton County having open recruitments for officers that pay substantially more than Philomath. Chief Rueben described the two year timeline involved in hiring and training an officer. Councilor Jackson questioned if there are any reserves currently. Chief Rueben stated there are currently no active duty reserves but there are two potential reserves currently in the interview process. He described the training involved in reserves and the potential for them to get hired away to full employment when another agency has a position available.

Ms. Swanson noted that Philomath has not lost any officers to the other agencies with openings even though they could make substantially higher salaries. Chief Rueben described the sense of family community and positive environment that retains staff.

Buildings & Grounds – Mr. Fear reviewed the maintenance and operations for City buildings that are expended out of the Building & Grounds Department. Councilor Jackson questioned potential for the library building expansion or replacement. Ms. Swanson noted that funds transferred to Land, Building & Equipment are saved for building projects. There was discussion about the Friends of the Library having an impact on the library operations and keeping an open dialogue with the Library Director. Mr. Workman described the use of City facilities such as City Hall by the library for events.

Parks – Mr. Fear reviewed the park maintenance and repairs that Public Works performs. He stated that they are not involved in events such as Music in the Park. Ms. Swanson stated that park reservations are handled in the Finance Department and the Kugler Community Hall is very popular and heavily rented. Mr. Workman described the efforts of the Park Advisory Board including putting on the Music in the Park program and their advisory role in the creation of the new North 11th Street park. He stated that construction of that park will be wrapped up and paid for by the end of October to meet the Oregon State Parks grant requirements.

City Council – Ms. Swanson explained this was previously called Non-Departmental and is a catch all for everything else. She summarized the special services funded out of the City Council Department including attorney retainer, bus services, and contributions to non-profit social service agencies. Mr. Workman reviewed the new economic development project that is a collaboration with seven other small cities to grow entrepreneurs within those cities. He described the \$70,000 grant and the \$20,000 match, of which \$2,461 is Philomath's share. He reminded the Committee of the testimony at last year's budget meetings about the need for the City to do more to attract and assist businesses and economic growth. He stated there may be opportunities for future grants to extend this program. Councilor Edmonds questioned what the timeline is for the project. Mr. Workman stated he would have more details in two weeks.

Councilor Jackson questioned if there could be more outreach to promote donations to the flower basket program. Ms. Swanson thanked former mayor Dale Collins for his efforts to spearhead this project including collecting donations and coordinating weekend flower waterers. Mr. Workman noted there is a revenue stream associated with the flower baskets from collected donations.

Ms. Swanson described the addition of tracking software for the website and social media.

Councilor Koeppel questioned the cuts that were made to last year's budget including the Frolic sponsorship for fireworks and the miscellaneous expenses. She questioned if there was any support for adding the Frolic support back in. Mayor Sloan stated that until the General Fund Fee is removed, he wouldn't support the addition of that support.

Reserved for Future Expenditure – Ms. Swanson explained the opportunity through the State legislature for cities to create PERS side accounts. She reviewed the source of the unfunded liability that exists and stated the City of Philomath's share of unfunded liability is \$2.6 million. She noted that the unfunded liability is primarily due to retirees and not the current employees. She described a PERS side account that is managed by the PERS Board and is then allocated back to the City over a twenty year amortization period. She stated the major problem in the past has been that the minimum to create an account was \$1 million but the 2018 legislature lowered that minimum to \$25,000. She further explained that the State created a one-time 25% match to entities that create a side account. She described the rules for accessing the match and emphasized it is a one-time opportunity. She described the effect of using the side account that would double the actual contribution amount. She noted the goal of allocation of \$500,000 to put into a side account using an apportionment from all of the City's funds and that the General Fund share would be \$349,000. She described the advantages of waiting until next year to fund an account in hopes that additional funds could be derived in the 2018-19 budget that would add to the total to be matched, noting building permits as one particular source of additional funds. Councilor Jackson questioned if the HP appeal is settled. Ms. Swanson stated that she believed it is fully settled. He also questioned if this

would put the City in a better position for future loans and bonding. Ms. Swanson stated that it absolutely would and described the analysis of the health of the City's funds that a bonding agency looks at. Mr. Workman stated the importance of not using the one-time revenues that were received this year to fund ongoing expenses and the importance of taking advantage of the match. He stated this is a long-term view towards the fiscal health of the community.

Councilor Low questioned if the PERS is the only unfunded liability that the City has. Ms. Swanson stated it is. Mr. Workman stated the State's goal is to encourage major investment that will ultimately drive rates back down. Mr. Noakes clarified that this is a benefit for Philomath irrespective of whether the State realizes an investment gain. Mr. Workman agreed that both the match and the amortization over the 20-year period impacting the Cities PERS rates are both benefits to Philomath irrespective of investment gain.

7. **ADJOURNMENT:**

There being no further business to come before the Budget Committee, Chair Boss adjourned the meeting at 8:07 p.m.

SIGNED: Rocky Sloan, Mayor

ATTEST: Ruth Post, MMC, City Recorder

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
May 2, 2018**

Mayor Rocky Sloan called the meeting to order at 6:00 p.m. Mayor Sloan requested consensus that he chair the meeting in Robert Boss' absence. Consensus given.

1. ROLL CALL

City Council Members: Mayor Rocky Sloan, City Councilors Doug Edmonds, Jerry Jackson Sr., Candy Koetz, and David Low.

Citizen Members: Margie Brown, Brian Noakes, Mark Rasmussen and Robert Glathar.

Staff: Chris Workman, City Manager; Joan Swanson, Finance Director; Kevin Fear, Public Works Director; Ruth Post, City Recorder, and Garry Black, Public Works Operations Supervisor.

Absent: Councilors Eric Niemann and Charla Koeppe; and Citizen Members Robert Boss and Matthew Lehman.

2. APPROVAL OF MINUTES

It was noted that the date on the April 18, 2018, draft minutes had been corrected.

MOTION: Councilor Jackson moved, Councilor Low second, to approve the minutes of April 18, 2018, as corrected. Motion seconded and APPROVED 9-0.

3. VISITORS/PUBLIC COMMENTS

None.

4. PUBLIC HEARING

Possible uses of State Revenue Sharing – Mayor Sloan opened the public hearing at 6:02 p.m. Ms. Swanson stated there are no specific plans for the funds at this time, other than in the General Fund. Seeing no requests from the public to speak, Mayor Sloan closed the public hearing at 6:03 p.m.

5. REVIEW PUBLIC WORKS BUDGET

Capital Improvement Plan (CIP) -- Ms. Swanson explained that the CIP is updated in early spring and used to develop the Public Works project lists. She briefly reviewed each of the schedules in the CIP.

Facility Improvement Schedule: Ms. Swanson explained that the intent of the schedule is to accumulate funds from current citizens and system users for replacement of municipal buildings in the future.

Infrastructure Improvements Schedule: Ms. Swanson stated a combination of reserve dollars and System Development Charges (SDCs) are used to fund infrastructure improvements. She stated that allocation of SDC dollars is maximized first if possible because they are restricted to projects that increase capacity for growth. She reviewed the water, sewer, street, park, storm drain, and bike/footpath schedules.

Equipment Replacement Schedule: Ms. Swanson reviewed the schedule and

noted that estimates for equipment replacement are typically fairly accurate. Councilor Jackson questioned what the expected value is of the 2004 Dodge pickup that is scheduled for replacement. Mr. Fear explained it would be used in a surplus capacity and an older 1999 Ford Ranger will be sold from the vehicle inventory. Councilor Low questioned the equipment surplus system. Ms. Swanson explained the cash basis the budget operates on and the depreciation schedule used for equipment. Mr. Glathar requested more information about the North 12th Street chip sealing. Ms. Swanson suggested waiting to discuss that until that section of the budget is reviewed.

Public Works Fund Reviews:

Street Fund: Ms. Swanson reviewed the primary revenue source for the Street Fund from state highway taxes and the estimated increased per capita rates for the current and next two years. She stated this increase in the 2017-18 rate will result in a larger cash carryover at year end. There was discussion about increasing population resulting in more state highway tax revenue. Mr. Fear explained that failing old water and sewer lines under streets can result in a perfectly good street needing to be torn up to make a repair. He reviewed the types of maintenance activities conducted out of the Street Fund.

Mr. Black explained that four streets will be identified to apply asphalt overlays to in order to extend the life expectancy of the streets. Ms. Swanson noted that the Comcast franchise fee is allocated to the Street Fund. She reviewed transfers to savings and contingency. She reviewed the personnel services expenses allocated to the Street Fund and the corresponding set-aside for the PERS side account that was discussed at the April 18 meeting. Mr. Noakes questioned the ending fund balance. Ms. Swanson reviewed the cash carryforward and noted that the entire expense budget is typically not fully spent and the higher than expected state highway tax receipts increased the ending fund balance. Mr. Fear explained that Philomath is not like other cities where the intent is to spend all of the dollars budgeted in order to avoid losing them. He said Philomath budgets to provide funds for what is expected to be needed and only spends the funds as actually needed.

Water Fund: Ms. Swanson explained declining water usage by customers is resulting in declining user fees revenue. She reviewed the annual rate review and increase approved by the City Council effective July 1. Mr. Fear described the infrastructure maintenance and water sampling paid out of the Water Fund. He reviewed increased state and federal testing requirements and associated expenses. He stated the water treatment plant operator does an excellent job of maximizing all of the chemicals and locating parts for the aging water treatment plant. Mayor Sloan stated that the water plant is the pride of the operator and he takes excellent care of it. Mr. Fear explained that both of the operators have laptops and can manage the plant and respond to alarms from remote locations. Councilor Edmonds questioned the security of the remote use being conducted. Mr. Fear stated that Intertech sets up the system and the Council of

Governments IT Department also provides security of the electronic systems. Mr. Black stated that cyber security is one of the top priorities of water treatment plants. Mr. Fear encouraged anyone interested in a tour of the facilities to contact them.

Ms. Swanson reviewed the major projects for 2018-19, including the water purchase from the City of Corvallis Rock Creek water plant, increased lab analysis expense, and upkeep of the aging water plant. Councilor Low questioned the budgeted amount for purchase of the Rock Creek water. Ms. Swanson stated \$15,000 is the budgeted amount. She and Mr. Workman discussed the new contract the City negotiated with the city of Corvallis. Mr. Workman explained the goal of building the new water treatment plant to mitigate cost increases anticipated later in the contract. Councilor Low noted that Mr. Workman and Councilors Edmonds and Niemann appeared before the Corvallis City Council to address the terms of the contract. Councilor Edmonds stated the need to get the new water treatment plant built and in service. Mr. Glathar questioned if the \$20,000 for water from Corvallis is the cost of the water or the cost to the City after reselling the water. Ms. Swanson explained it is an operating cost to purchase the water that then flows into the City water supply system. Mr. Glathar requested clarification of the overall percentage change, and Ms. Swanson explained that the percentage change column is intended to provide the change for the actual expenditures incurred.

Sewer Fund: Ms. Swanson reviewed the decrease in user fees due to decreased usage and the base rate increase approved by the City Council effective July 1. She explained the reimbursement transfer from the System Development Charge Fund. She noted that in recent years there has been insufficient SDC revenue to allocate towards the sewer lagoon construction debt service and user fees had to be used to cover that debt service.

Mr. Fear reviewed the use of land application in the summer months to reduce the amount of treated sewer discharge being released back into the Marys River in the winter months. He explained the land application process on the adjacent farmer's field. He stated the land application has enabled the farmer to reduce the amount of fertilizers required on his crops which is also better for the environment. He explained that a future pipeline to the other side of Bellfountain Road may enable the City to divert more discharge to land application and further reduce or discontinue the discharge into the Marys River. Mr. Fear explained the discharge period from November to the end of April and the balance of holding back enough water for the farmer without jeopardizing the water level in the event of a heavy spring runoff. Mr. Black reviewed the effluent disposal. There was discussion about the land application being used on non-consumptive crops only. Councilor Jackson noted the approximately \$3 million saved on refinancing sewer bonds because of the City's excellent credit rating. Ms. Swanson reviewed the combination of refinancing the sewer bonds with the Urban Renewal bond sale and the resulting savings for the City.

Ms. Swanson explained the effect on rates of having 1600 customers versus larger cities that can spread expenses over more users. Mayor Sloan described the comparison that staff prepares annually to look at the rates compared to other mid-Valley cities and noted that Philomath is typically in the middle. Mr. Workman explained that those cities shift around depending on who has recently performed major infrastructure improvements like new water treatment plants compared to those who have aging infrastructure and will soon be moving to the top of the list due to infrastructure replacement. Mayor Sloan noted that rate discussions by the Council always include concern for elderly citizens and the rates they pay.

Storm Drain Fund: Mr. Fear stated the City has been waiting eight years for a new discharge permit and that state and federal authorities always say it'll be another six months. Councilor Edmonds mentioned the newsletter article this week regarding discharge from gardens and complimented staff on it. Mr. Fear explained that the education piece is part of the discharge permit requirements and the City ensures it complies with the requirements in lieu of having an actual permit.

Land, Building & Equipment Fund (LB&E): Ms. Swanson explained that Land, Building & Equipment is the City's savings account for large expenditures and reviewed the transfers in from other funds. Mr. Fear reviewed the anticipated projects to be paid for out of LB&E, including replacement of the Timber Estates pump station with gravity sewer line. He described the problems associated with the Timber Estates pump station in heavy rainfalls. He noted the City saved money by being flexible with scheduling, resulting in a lower bid price for the Cedar Place and Cedar Street repaving project. It will be paid out of the current budget year instead of 2018-19. Mr. Black explained that the Cedar Place water services were all broken and only being held together by pressure from the lines.

Mr. Black stated that North 17th and North 16th Streets from Main to College are still in good enough shape to allow for overlaying and two other streets are expected to be identified for resurfacing. Mr. Fear reviewed the preliminary engineering for the new water treatment plant. Mr. Workman stated there may be grant money available towards the treatment plant but any grant application will require the preliminary engineering as part of the application. He stated that engineering is anticipated to be completed later this summer.

Mr. Black explained the cracking and break-off of the existing City Park loop asphalt. He stated that the loop gets a lot of use and the project will be from the baseball field around the backside back to the entrance. He stated that an expansion in parking at Shelter #2 is also planned to discontinue people parking in the grass.

Systems Development Fund: Ms. Swanson explained the use of methodologies

to determine System Development Charge (SDC) rates to complete the projects needed to expand services. She reviewed the outstanding 6% loan for the storm drain line down South 13th Street and the ability to pay it off early this year, resulting in savings. Mr. Workman reviewed the new park to be constructed on North 11th Street through a combination of SDC's, a State Parks and Recreation Grant and donated time and materials. He stated the grant requires the park to be completed by this fall. Councilor Edmonds noted the high expense of playground equipment and stated it is exciting to add a new park.

Mr. Fear explained that the water line up North 12th Street was upsized last year and the trenching was going to be required to be paved at an expense of \$84,000. He stated that Mr. Black researched the options and determined it was only \$20,000 to re-chip seal the entire street, so the decision was made to delay the repair until the 2018-19 budget year and re-chip seal the entire street for less money. Councilor Edmonds questioned if the project last year that included replacement of more of the old sewer pipe will improve the inflow and infiltration (I&I) issue during heavy rainfall. Mr. Fear explained the improvement that should be seen and the benefit to the pump stations of the reduced I&I.

Development Review Fund: Mr. Fear explained the time and expense that was being expended to review new development applications by the City's contracted engineer. He explained the fees adopted in 2015 to recoup the cost of having the engineer review and approve a developer's plans and then inspect the project during construction ensuring it is constructed as approved. Ms. Swanson stated there are currently eight development projects being tracked and explained the accounting process of tracking expenses. Councilor Edmonds explained that the DEQ approval for a project only addresses State requirements and not the local requirements that this development review covers. Ms. Swanson reviewed the projects currently being tracked. Mr. Workman stated the intent is for developers to pay their own way and not to make current residents pay for the engineering services to oversee private developments. He noted that many cities have a similar review fee.

Ms. Swanson stated the next meeting is May 16 for final budget review, discussion and approval.

6. ADJOURNMENT:

There being no further business to come before the Budget Committee, Mayor Sloan adjourned the meeting at 7:38 p.m.

SIGNED: Robert Boss, Chair

ATTEST: Ruth Post, MMC, City Recorder

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
May 16, 2018**

Chair Robert Boss called the meeting to order at 6:03 p.m. on May 16, 2018, at the City Hall Council Chambers, 980 Applegate Street, Philomath, Oregon.

1. ROLL CALL

City Council Members: Mayor Rocky Sloan, City Councilors Doug Edmonds, Jerry Jackson Sr., Charla Koeppel, Candy Koetz, David Low, and Eric Niemann.

Citizen Members: Robert Boss, Margie Brown, Matthew Lehman, Brian Noakes, and Robert Glathar.

Staff: Joan Swanson, Budget Officer; Chris Workman, City Manager; and Ruth Post, City Recorder.

Absent: Citizens Member Mark Rasmussen

2. APPROVAL OF MINUTES

MOTION: Doug Edmonds moved, Candy Koetz second, to approve the minutes of May 2, 2018. Motion seconded and APPROVED 12-0.

3. VISITORS/PUBLIC COMMENTS

None.

4. BUDGET REVIEW

Community Development Fund: Ms. Swanson explained the origins of the Community Development Block Grant funds and the loans associated with them. She stated the loan repayment included in the budget is not based on any actual expectation of loans being paid off but it is there so that, if there were any repayment receipts, they would be available for loaning back out in the form of Downtown Façade Improvement loans. She explained the way new block grants are funded and that applying for any new grants would require going through Community Services.

Economic Development Fund: Ms. Swanson explained the origins of the loan from Oregon Economic Development Commission for infrastructure improvements at the Mill Pond Development Park and that the owners of the park continue to make annual repayments on the loan. She stated there are 12 years remaining on the loan and \$450,000 in loan balance. She stated she was unaware of new funds being available from the State for a loan of this type on private property at this time.

Councilor Jackson thanked Ms. Swanson and her staff for the thoroughness of the budget. Ms. Swanson stated her appreciation for the support received from the Budget Committee.

5. MOTION TO APPROVE BUDGET AND TAX RATE

MOTION: Doug Edmonds moved, Jerry Jackson second, the Budget Committee approve the 2018-19 budget for the City of Philomath as presented; and furthermore,

moved the Budget Committee approve the tax rate of \$5.3005. Motion APPROVED 12-0.

Ms. Swanson stated the City Council will hold a public hearing on the budget at their June 11, 2018 meeting and will consider adoption at the June 25, 2018 meeting.

She stated she looked forward to seeing everyone next year with the exception of Robert Boss who is term limited out. She thanked Mr. Boss for his commitment to the Committee.

6. ADJOURNMENT:

There being no further business to come before the Budget Committee, Mayor Sloan adjourned the meeting at 6:14 p.m.

SIGNED: Doug Edmonds, 2019 Chair

ATTEST: Ruth Post, MMC, City Recorder