

Philomath Park Advisory Board
Thursday, January 10, 2019
Minutes

Committee Chair: Dale Collins
Committee Secretary Izzie Elliott
Committee Members: Carol Leach Mal Miner, Lindy Young, Spencer Irwin
City Staff: Chris Workman

Meeting began at 5:00.

1. Roll Call

Present today: Dale, Izzie, Carol, Lindy, Spencer, Chris
Guests: Michael Sprouse, Sandy Heath, Kristen Beckstead, Wade Haslam

2. Approval of minutes

November 8, 2018 minutes were approved.

Quick update from Chris Workman

Sonya's term (which was filled by Izzie) as well as Lindy's 3 year term on the Park Advisory Board expired on December 31, 2018.

Both Izzie and Lindy have reapplied and Mayor (elect) Niemann approved their positions. In addition Caleb Unema was approved by the mayor. All three names will go to council for approval this Monday, January 14th. Term is 3 years.

3. Old Business

- 3.1 11th Street Park Bid Process Chris reported documents are ready to go out. Bids usually come in 3-4 weeks. Waiting on vault for electric. City engineer, Public Works, and a rep from our group will have upcoming meetings to discuss particulars. Chris explained we will have future meetings in which our group will discuss budget, volunteers, and grand opening. The question was raised about possible relatives we could invite to grand opening of Flossie Overman. Lindy will ask the Genealogy Society to help with this query.
- 3.2 Spring Photo Contest Chris said he will email to all of us a list of rules he has regarding photo contest. We can then look it over and suggest revisions. Spencer will be the chairperson. Promote the contest in February and begin April 1.
- 3.3 Music in the Park Dale talked with new band teacher and indicated the school will perform on May 23rd. Dale has booked DOUBLE PLAY for July 18th. Carol has spoken with a potential band for June and will look into sponsors. Goal is to get this locked in for the February meeting. Dates: May 23, June 20, July 18, August 15
- 3.4 Tennis Court. Kristen Beckstead spoke about the letter their group would like to send to Georgia-Pacific. They need the permission from Parks Advisory Board to be a sponsor for this grant as well as future grants to raise the money for 6 planned tennis courts to be built on public school property. They were here specifically to seek permission to use the Park Advisory Board letterhead. Chris announced that there were SDC funds available to assist with the project. On p.46 of the Parks Advisory Binder (Parks Master Plan Feb 2016) tennis courts are listed as a Priority 2 Capital Funds Project. Wade mentioned that other

groups are more likely to support the project with sums of money if they know there is financial support coming from the City. There were questions about using the court during school time or after school hours. Kristen mentioned that their goal was that this facility would not be locked but that the community would have access. If the city was going to fund a majority of the needed funds, the school district would need to maintain the courts. Wade mentioned that resurfacing would need to be done every 8-10 years and nets would need to be replaced as needed. Wade also mentioned there are some “in kind” donations of gravel and excavation work.

A recommendation was made by the group to offer \$200,000 towards the project. This will be officially stated at the Monday, Jan. 14th Council Meeting. Dale will represent the group. Spencer will be there as well.

4. New Business

Izzie commented that there has been some talk amongst citizens on the Nextdoor Philomath site regarding upgrading of the current skate park. Izzie asked what would be the correct answer for them. The process would be to write a letter, form a committee and present themselves to the Parks board with their concern.

Other new Business

Dale reported that the acoustics have been hung in the Randy Kugler complex. Dale has proposed that screen prints of Historic Philomath be hung on the acoustics.

Meeting ended at 6:14

Philomath Park Advisory Board

Thursday, February 14, 2019

Minutes

Park Advisory Board meeting was called to order at 5:00 pm.

1. Roll Call

Members Present: Dale Collins, Mal Miner, Izzie Elliott, Carol Leach, Lindy Young, Spencer Irwin, Caleb Unema

City Staff: Chris Workman

City Council: Mayor Eric Niemann

Others: Michael Sprouse, Sandy Heath, Ian and Kim Mannis and son,

Special welcome to Eric Niemann for joining us today. Mayor Niemann thanked us for our service. Dale welcomed Caleb Unema.

2. APPROVAL OF MINUTES

2.1 Minutes of January 10, 2019: Dale made the motion to approve minutes. All were in favor.

3. OLD BUSINESS

3.1 Finalize bands for Music in the Park

- May 23- School
- June 20-Jeanne Gregg Band, contact Mike G. Classic R and B Soul Band
- July 18-Double Play
- August- hopeful that we are able to get Ludicrous Speed

3.2 Approve photo contest rules and dates

Spencer said he is waiting on photo contest rules from Chris. Chris said I went a step further and printed rules and entry forms for “Phabulous Philomath Photo Contest”. Lake Oswego website was credited for ideas. Discussion occurred about specifics of contest/rules and general enthusiasm was shared by members. Promotion of “Phabulous Philomath” begins with March City Newsletter. Additional ideas about displaying winning photos include hanging them at Music in the Park and /or Philomath Art Walk.

3.3 Report - Request of City Council for support of new tennis courts. Mayor Niemann commented on this long time effort (since 2009) to make a tennis court. High School Tennis team uses Ashbrook School. There are 40 on the team, have gotten competitive, need courts for tournaments etc. Mal asked who takes possession and will be responsible for upkeep etc. Mayor Niemann commented that an agreement will need to be drawn up. IGA (Intergovernmental) needs to be established between roles and response and use of tennis courts.

4. NEW BUSINESS

4.1 Request for skate park improvements

Ian Mannis, Kim Mannis and son Walter shared their views about current skateboard park. First off they wanted to say that they are very much enriched by the Philomath Community. They said the current skate park is a hard park to learn on and is not an “entry” skill park. They travel to Lincoln City, Corvallis and Toledo to use other parks. There are many kids that would use a Philomath Skateboard Park if it were user friendly. What you have now is out of compliance as far as safety concerns. What they are proposing would be much safer for the kids that want to learn. Many Middle School Students would be interested. Shifting

attitudes have occurred in the last years regarding skateboarding as an athletic sport. Tony Hawk Foundation is one example of a group that would help fund our outdated park. The last survey asking community about use of parks less than 5% responded. This is a small percentage. Would there be a way to ask community now about support for an updated skateboard facility in Philomath? Dale commented that he appreciates the approach they are taking. Izzie asked what would be the next step to move towards this idea of upgraded skate park

Chris suggested ways to bring this to the capital fund projects. The next goal (if the parks board wants this to happen) would be to create a survey to substantiate that the community will support an improved skate park. Once the community supports the project, then look for funding, grants, etc.

Dale asked if a survey could be put in the water bill envelopes.

Chris commented that there is no question that skate boarding is viewed differently than it was 15 years ago. Mal added that while back he was part of a team that tried to get soccer in the schools. Chris commented that we missed the boat as far as creating an "entry" skate park. Spencer suggested Survey Monkey on Facebook. Mal asked about a canopy.

4.2 Sandy Heath/ Pioneer Park

Several of the area residents near Pioneer Park like to walk around in that area abut there is not light and it is super dark Sandy Heath reported. She noticed there is an existing pole and wonders if this pole could be used to attach a light. Chris Workman had asked Kevin at Public Works to take a look. There is no power to the pole at this time. Park use at night is not encouraged. Mal mentioned that when this area was surveyed a few years ago, many of the residents did want green spaces for their dogs. This suggestion by Sandy to include a street light for that area will be researched.

Adjournment at 6:21 p.m.

PARK ADVISORY BOARD MINUTES

March 14, 2019

1. ROLL CALL

Dale Collins, Izzie Elliott, Mal Miner, Lindy Young, Caleb Unema

Staff: Chris Workman

Guest: Mayor Niemann, Michael Sprouse, and Laura Brown

2. APPROVAL OF MINUTES

2.1 Minutes of March 2019 approved

3. OLD BUSINESS

3.1 Finalize bands publicity for Music in the Park: Dale will take care of banner for Music in the Park. The dates will be printed larger on the banner. Chris mentioned the poster. Izzie and Lindy will hand out posters and Caleb will post in the South Town area. Chris suggested asking Philomath artists possibly the group from Open Studios if they would like to display art inside the shelter during the event. Dale has tried to contact them. Izzie will ask the High School Art teacher if she wants to participate with her students. Mal pointed out that the Corvallis Art Group would know about hanging art and the best way to do it.

3.2 Flossie Overman Park update: Chris reported that both bids were way over what they had anticipated. Our "all in" was \$250,000 and the low bids were over \$400,000. Lots of land moving has to be done, topsoil brought in, some dirt removed, storm water collection, water fountains, all the underneath work. So cutting has to be done somewhere. Chris has asked for donations of boulders from Knife River. He said they are "flexing," meaning cutting from the original sketch. An example would be to put in an 8 ft fence instead of a 12 ft fence or put in a fence later rather than right now. The question of volunteers to do some non-engineering projects was raised as a possible way to save money, for instance, helping with landscaping. SDC money of \$80,000 has been budgeted. We could allocate some funds in July if necessary.

4. NEW BUSINESS

4.1 Let's Pull Together: Laura Brown from the Benton Soil and Water Conservation District (Benton SWCD) would like to host a "Let's Pull Together" on Invasive Species Day, May 18, 2019 at Mary's River Park under the auspices of Sustaining Oregon's Legacy by Volunteering (SOLVE). The plan is to get ivy off the trees and work on the blackberries if we get enough people. Benton SWCD has some equipment. Lindy said that the Community Garden has tools. Mayor Niemann said we could also let the local Scout Troops be involved. Laura suggested that maybe a local food establishment could assist with refreshments. Chris will make sure it is in the newsletter that accompanies the water bill. The Parks Board enthusiastically approved support for the project.

Camus moving project in 2021: Collect seed this summer and make plans to move the plants from behind the City Hall later.

4.2 Mayor Niemann brought up the idea of new ball fields for use during the summer. There are 268 kids signed up to play in the City Park or various school fields. PYAC has access to two small fields at Philomath Middle School. Discussion was held about areas that might be available for additional ball fields, such as in the new Skirvin Park behind the Rodeo grandstands or Marys River Park. Chris has been in contact with Eddie about Skirvin Park. The fact that this area is in a flood plain is of concern. Funding for building and maintaining a ball park was discussed. PYAC and the city could possibly provide some of the funding. However, a ball park or parks are not yet on the Parks Board comprehensive plan, Dale commented. To be discussed further.

5. ADJOURNMENT

6:15 p.m. adjourned.

Philomath Park Advisory Board
City Hall, 980 Applegate St., Philomath
Thursday, May 9, 2019
Minutes

Committee Chair: Dale Collins

Committee Secretary: Izzie Elliott

Committee Members: Carol Leach, Mal Miner, Lindy Young, Spencer Irwin; Caleb Unema

City Staff: Chris Workman

ROLL CALL: Dale Collins, Carol Leach, Lindy Young, Spencer Irwin, Mal Miner, Izzie Elliott,
Chris Workman
Citizen Guests: Michael Sprouse

2. APPROVAL OF MINUTES:

2.1 Carol Leach corrected the March 14, 2019 minutes, Agenda Item #2.1 to read Minutes of "February" 2019 approved.

3. OLD BUSINESS

3.1 Photo Contest update: No submissions as of yet.

3.2 Tennis Courts update: City asked school to add parking opposite side of shelter (5-8 spots) Negotiations are in order.

3.3 Flossie Overman Park update: Knife River has bid. No start date. Volunteers for planting will be needed.

3.4 Skateboard Park Facilities comments: American Ramp Company called Chris to inform him about improvements to the Skate Park with prices ranging from \$500 to \$.5 million. Some discussion occurred with Spencer pointing out that when the 2010 survey was passed out that maybe Skateboards were not high on the list but if another survey were to be taken the results would be different. It is unknown when the skateboard park was constructed and Michael (attending citizen) said the construction company was Jim Elias. Carol suggested the skateboard group needs to get organized similar to tennis group. Izzie said she would make a phone call to the family that presented to the Parks Board. Mel brought up some safety considerations for skateboard parks. Spencer suggested a new survey to target users. Izzie suggested asking students at lunchtime to go right to the users for their ideas. It was decided Chris and Spencer will create a survey.

3.5 Music in the Park: Dale announced that the banner will be up next week with the new Pioneer logo. Lindy had some questions for the artists that may want to display. She will work with Debby Sommers to see what artists need regarding space, security, etc. Izzie reported the High School art teacher has projects at the Philomath Library and unable to bring additional school art to the event.

4. NEW BUSINESS

5. ADJOURNMENT at 5:57pm

Philomath Park Advisory Board
City Hall, 980 Applegate St., Philomath
Thursday, June 13, 2019
Minutes

Committee Chair: Dale Collins

Committee Secretary: Lindy Young standing in for Izzy Elliot

Committee members: Carol Leach, Mal Miner, Spencer Irwin, Caleb Unema

City Staff: Chris Workman

1) ROLL CALL: Dale Collins, Carol Leach, Mal Miner, Spencer Irwin, Lindy Young, Chris Workman.
Citizen guests: Mike Sprouse, June Nissenin

2) APPROVAL OF MINUTES: The Minutes of the May 9th meeting were approved.

3) OLD BUSINESS:

3.1: Congratulations to our first Photo Contest winner June Nissenin with her photo of a Camas flower in Marys River Park. The photo will be posted on the city's website and will be published in the Newsletter. A suggestion was made to ask local businesses to sponsor a gift card as a prize and their business logo would be embedded in the competition promotion. A total of \$300 would cover the rest of the year. We will make sure the first winner gets a prize too. The Out West Farm and Ranch store is also holding a photo competition.

3.2: Information on the proposed park on the corner lot of 16th and College Streets was discussed. The property is designated by the late owner, Bev Durham, to be a memorial park to her son, Paul J. Cochran, who was lost in the line of duty when he served in the armed forces in Vietnam. Mayor Niemann has been keen to erect a memorial in Philomath to all service members. Chris is checking to make sure that there are no liens on the property. The existing old house may be demolished or used for another purpose. The city may be able to get a grant for a memorial park, but the focus this year will be on the Flossie Overman Park on 11 Street. Acquiring and developing the new park will take place next year.

3.3: Spencer talked to numerous people about the Skate Park who told him that it is too difficult for anyone except really good skaters, so not too many kids use it. He will compile a survey to find out what people want.

3.4: High, chilly winds and a band cancellation resulted in early wrapping up at the first Music in the Park. Craft vendors will be encouraged to display their works for sale in the Kugler Shelter during the event. A list of criteria will be drawn up as well as an application for additional food vendors.

3.5: A proposal was made to make additional parking space available for Picnic Area #2 in the City Park. It could be on next year's budget. A concrete base is being constructed for the horse sculpture in the Skirvin Park. Information kiosks will also be erected in the park.

4) ADJOURNMENT: The meeting was adjourned at 6 pm.

Philomath Park Advisory Board

Minutes

August 8, 2019

1. **Roll Call** Meeting called to order at 5:00 p.m. by Committee Chair, Dale Collins.
Present: Dale Collins, Carol Leach, Mal Miner, Lindy Young, Spencer Irwin, Izzie Elliott
Staff: Chris Workman
Others present: Michael Sprouse

2. **Approval of minutes**
Minutes of June 13, 2019 approved. Thank you Lindy.

3. **Business**

3.1 Performing Arts Fund Discussion: Kay McGee, president of Philomath Performing Arts Benefit Fund (PPABF) talked about her group which is a 501(c)(3). Their mission as listed on the brochure:

“To serve the Philomath Schools’ Performing Arts Programs by providing an additional stream of funding for ongoing program needs in order to maintain a strong, enriching program for the students and families in our community.”

After extended discussion, Carol made a motion that funds that were raised at Music in the Park be given to endowment. Second by Lindy.

3.2 Music in the Park: Possible bands for next year were discussed. An idea was brought up to have two bands playing 45 minutes each with a break in between. Dates for next year are May 21, June 18, July 16, and August 20, 2020.

3.3 Tennis Court Construction: Tennis Courts are underway; fencing is being engineered. Dennis Gibson Construction is the contractor with completion soon.

3.4 11th Street Park: Construction begins in a week-and-a-half. Actively soliciting plant material for landscaping in new park. Irrigation will be included.

3.5 Photo Contest: Ideas were talked about to stimulate new interest.

3.6 Other business: Izzie asked about skateboard park interest? She will follow up and ask Ian and Kim Mannis about their interest. What happened to survey?

3.7 Comments from the citizens? Michael Sprouse wanted to say that being a student of music “increases awareness”.

4. **Adjournment**

PHILOMATH PARK ADVSORY BOARD

Minutes

Thursday, October 10, 2019
City Hall, 980 Applegate St., Philomath OR
5:00 PM

1. ROLL CALL:

Present: Committee Chair: Dale Collins; Committee Secretary: Izzie Elliott; Committee Members: Carol Leach, Mal Miner, Lindy Young, Caleb Unema.
Community Guests: Robert Biscoe and Michael Sprouse.

2. APPROVAL OF MINUTES:

2.1 Minutes of August 8, 2019 – Minutes approved with one slight comment by Carol. She pointed out that the Music in the Park 2020 date of May 23 is a very early “Memorial Day”, and we should check with the schools to make sure this works for them to participate. Dale will check with school personnel.

3. BUSINESS:

3.1 Flossie Overman Discovery Park update – The rock is going in at the Flossie Overman Park. Dale says it is looking good. Lindy asked about planting shrubs and volunteered to help. Caleb said his wife would also volunteer, and he said he would check with OSU Garden Club regarding assistance with planting.

3.2 Park Master Plan update – Chris Workman is not present so we will held off on this report.

3.3 Skate park discussion – Izzie would like to explore the idea of raising funds to improve the skate park. She will wait for further discussion and ask Spencer what information he has gathered regarding the subject. Izzie did comment that she called the Mannis Family twice (to ask if they were still interested in leading this campaign) but no response.

3.4 Dog park discussion – Izzie would like to explore the idea of funding a dog park in honor of her sister Mary Elliott. She wanted to gather conversation from the group about the where and whys of dog parks in Philomath. Lindy commented that she has seen residents use the Mary River Park as a dog park. Caleb mentioned that he has noticed dog poops while Frisbee playing. Mal mentioned that he did remember that the door to door survey included a question and many people were interested in a dog park on the other side of the highway. More discussion about use and mis-use of dog parks here and elsewhere occurred with more discussion to resume after research is gathered.

3.5 Other business – Dale passed out information about a Fitness Feature at parks. Some questions came up about the Photo Contest and when winning photos will be hung up in the Board Room.

3.6 Questions/concerns from guests – Robert asked about Flossie Park and if plant stock was pre-determined. Yes, was the answer. Lindy offered to go to Shonnards to check on their stock. Comment that the Skirvin Memorial Park on 13th is looking good.

ADJOURNMENT

Minutes submitted by Izzie Elliott.

Philomath Park Advisory Board
MINUTES
November 14, 2019
City Hall 900 Applegate St.
Philomath, OR
5:00 pm

1. Roll Call:

Dale Collins, Mal Miner, Lindy Young, Spencer Irwin, Caleb Unema, Izzie Elliott, City Manager Chris Workman
Community Guests: Michael Sprouse, City Planner Patrick Depa

2. Approval of Minutes:

Minutes of October 10, 2019, approved as presented.

3. New Business:

3.1 Fitness - Discussion of whether or not a fitness equipment area would be feasible for our community. Topics included cost, location, upkeep, use, and would Nike match funding? Mal suggested we revise the master plan before we take on this concept.

MOTION: Motion to table was approved.

3.2 Park Master Plan Update - Last update was 2016. The Capital Project List needs to be looked at. We would probably hire (allocate money for next year) a consultant to update the Park Master Plan.

MOTION: Moved by Izzie, second by Caleb, to direct staff to find out what the cost would be to hire a consultant. Motion APPROVED.

3.3. Other Discussion - Flossie Overman Park will open in Spring 2020. Discussion regarding protecting the flowerbeds until then resulted in the idea of having a temporary fence to keep flower bed protected.

4. Old Business

4.1 Skate Park Discussion - Izzie reported that the Manis family is interested in helping but does not want to be in charge of fund raising.

4.2 Dog Park - This idea was also put aside. Izzie said she preferred to work on the Philomath Map Project and the Skate Park Project.

No meeting next month.

Minutes recorded by Izzie Elliott