

PHILOMATH URBAN RENEWAL AGENCY
MINUTES
February 8, 2021

The Philomath Urban Renewal Agency meeting was called to order by Chair Chas Jones on Monday, February 8, 2021, at 7:00 p.m. Due to the Oregon Governor’s Executive Order 20-12 requiring social distancing due to the COVID-19 pandemic, the meeting was held via video conferencing technology with the public allowed to attend electronically and in limited capacity in the Philomath City Hall Council Chambers, 980 Applegate Street, Philomath, Oregon. Instructions with opportunities for the public to observe were provided on the meeting agenda, City’s website, and media notice.

Chair Jones provided a brief overview of the purpose of the Urban Renewal Agency.

A. ROLL CALL

<u>Present:</u>	<u>Absent:</u>
Chair Chas Jones	
Jessica Andrade	
Catherine Biscoe	
Ruth Causey	
Matt Lehman	
David Low	
Teresa Nielson	

<u>Staff Present:</u>	<u>Absent:</u>
City Manager Chris Workman	
City Attorney Jim Brewer	
Finance Director Joan Swanson	
Police Chief Ken Rueben	
Public Works Director Kevin Fear	
City Recorder Ruth Post	

B. APPROVAL OF MINUTES

1. Minutes of June 22, 2020

MOTION: Low moved, Causey second, to approve the June 22, 2020 minutes as presented. Motion APPROVED 6-0 (Yes: Andrade, Causey, Lehman, Low, Nielson and Jones; No: None; Abstained: Biscoe.)

C. NEW BUSINESS

1. Appointment of 2021-2022 Budget Officer – There was brief discussion about the appointment of the Finance Director as the budget officer.

MOTION: Lehman moved, Causey second, the Philomath Urban Renewal Agency appoint Joan Swanson as the 2021-2022 Budget Officer under the supervision of the City Manager. Motion APPROVED 7-0 (Yes: Andrade, Biscoe, Causey, Lehman, Low, Nielson and Jones; No: None.)

D. ADJOURNMENT

There being no further business, Chair Jones adjourned the meeting at 7:07 p.m.

SIGNED:
Chas Jones, Mayor/Urban Renewal Agency Chair

ATTEST:
Ruth Post, MMC, City Recorder

PHILOMATH URBAN RENEWAL AGENCY
MINUTES
June 14, 2021

The Philomath Urban Renewal Agency meeting was called to order by Chair Chas Jones on Monday, June 14, 2021, at 7:00 p.m. Due to the Oregon Governor’s Executive Order 20-12 requiring social distancing due to the COVID-19 pandemic, the meeting was held via video conferencing technology with the public allowed to attend electronically and in limited capacity in the Philomath City Hall Council Chambers, 980 Applegate Street, Philomath, Oregon. Instructions with opportunities for the public to observe were provided on the meeting agenda, City’s website, and media notice.

A. ROLL CALL

Present:

Chair Chas Jones
Jessica Andrade
Catherine Biscoe
Ruth Causey
Matt Lehman
David Low
Teresa Nielson

Absent:

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Finance Director Joan Swanson
City Recorder Ruth Post

Absent:

Police Chief Ken Rueben
Public Works Director Kevin Fear

B. APPROVAL OF MINUTES

1. Minutes of February 8, 2021

MOTION: Councilor Causey moved, Councilor Low second, to approve the February 8, 2021 minutes as presented. Motion APPROVED 7-0 (Yes: Andrade, Biscoe, Causey, Lehman, Low, Nielson and Jones; No: None.)

C. PUBLIC HEARING

1. Fiscal Year 2021-2022 URA Budget – Chair Jones opened the public hearing at 7:03 p.m. Ms. Swanson explained this was an opportunity for the public to weigh in on any concerns related to the URA budget. Seeing no requests to testify, Chair Jones closed the public hearing at 7:04 p.m.

D. ADJOURNMENT

There being no further business, Chair Jones adjourned the meeting at 7:04 p.m.

SIGNED:

Chas Jones, Mayor/Urban Renewal Agency Chair

ATTEST:

Ruth Post, MMC, City Recorder

PHILOMATH URBAN RENEWAL AGENCY
MINUTES
June 28, 2021

The Philomath Urban Renewal Agency meeting was called to order by Chair Chas Jones on Monday, June 28, 2021, at 7:00 p.m. Due to the Oregon Governor’s Executive Order 20-12 requiring social distancing due to the COVID-19 pandemic, the meeting was held via video conferencing technology with the public allowed to attend electronically and in limited capacity in the Philomath City Hall Council Chambers, 980 Applegate Street, Philomath, Oregon. Instructions with opportunities for the public to observe were provided on the meeting agenda, City’s website, and media notice.

A. ROLL CALL

Present:

Chair Chas Jones
Jessica Andrade
Catherine Biscoe
Ruth Causey
Matt Lehman
David Low
Teresa Nielson

Absent:

Staff Present:

City Manager Chris Workman
City Attorney Jim Brewer
Finance Director Joan Swanson
City Recorder Ruth Post

Absent:

Police Chief Ken Rueben
Public Works Director Kevin Fear

B. APPROVAL OF MINUTES

1. Minutes of June 14, 2021

MOTION: David Low moved, Matt Lehman second, to approve the June 14, 2021 minutes as presented. Motion APPROVED 7-0 (Yes: Andrade, Biscoe, Causey, Lehman, Low, Nielson and Jones; No: None.)

C. RESOLUTIONS

1. Resolutions adopting FY 2021-2022 URA Budget – Finance Director Joan Swanson reviewed the resolutions.

- a) Resolution 21-01 adopting the FY 2021-2022 Budget
- b) Resolution 21-02 appropriating the FY 2021-2022 Budget
- c) Resolution 21-03 declaring the tax increment

MOTION: David Low moved, Ruth Causey second, the Philomath Urban Renewal Agency approve Resolutions 21-01, 21-02 and 21-03, adopting the 2021-2022 Urban Renewal Agency budget, making appropriations, and collecting the tax increment. Motion APPROVED 7-0 (Yes: Andrade, Biscoe, Causey, Lehman, Low, Nielson and Jones; No: None.)

D. ADJOURNMENT

There being no further business, Chair Jones adjourned the meeting at 7:06 p.m.

SIGNED:

ATTEST:

Chas Jones, Mayor/Urban Renewal Agency Chair

Ruth Post, MMC, City Recorder