

**Philomath Park Advisory Board  
MINUTES**

January 5, 2016

At Philomath City Hall, 980 Applegate St., Philomath

The Park Advisory Board meeting was called to order at 5:05 pm by Chair Collins.

**1. ROLL CALL**

Members Present: Dale Collins, Justice Heern, Lindy Young, Malcolm Miner

Staff Present: City Manager Chris Workman

Others Present: Catherine Davis (via phone), D’Anne Hammond

**2. APPROVAL OF MINUTES**

**2.1** Mr. Collins moved to approve the minutes of December 1, 2015 as presented. Vote: 4-0 in favor.

**3. NEW BUSINESS**

Agenda item 3.2 was discussed first due to difficulty in reaching Catherine Davis via phone to discuss item 3.1.

**3.2 Summer Event Planning Update**

Justice spoke with Mr. Johnson at the high school and confirmed his interest in performing at the park sometime with either the jazz band or a smaller symphonic band in May this year as part of the music in the park series. Mr. Collins agreed to follow up with Mr. Johnson to shore up a date, preferably a Thursday evening.

Mr. Miner moved and Ms. Young seconded to motion to approve of the public call for bands that Sonlla Heern had created. Vote: 4-0 in favor. The Board directed Mr. Workman to begin posting the call for bands where appropriate.

**3.1 11<sup>th</sup> Street Park Project Update -Catherine Davis, Land Current**

Catherine (Kitty) Davis joined in via phone and reviewed the schematic design for the park that she and Anita Van Asperdt created based on the information that was gathered during the community survey and public parks workshop. Board members and others asked questions and commented on the design. The concerns and responses given were:

Preference to have a rectangular basketball court instead of a round pad	This change will be made. Try to fit a 30’x50’ rectangular court in this space
Adults ability to get in the willow tunnel to retrieve kids	There will be brakes along the tunnel
Type of material used for fall surfaces and paths	Engineered bark chips; ADA compliant
Location of the pump house access needing to be on the east of the building instead of the south	This change will be made to ensure public works has access
How deep the water in the creek would be	No water when pump is not in use. 1”-2” when it is being played with
How many tables would fit under the shelter	2 standard size picnic tables

Mr. Workman announced that the Oregon Parks & Recreation Department's Local Government Park Grant has just opened for 2016. The City plans to apply for this grant to fund the new park construction and the grant writing is already underway. The application is due April 1, 2016.

### 3.3 Park Master Plan Capital Improvement Project List Update

Mr. Workman reviewed the completed changes to the Park Master plan that came from direction received from the Board at last month's meeting.

On page 57 he noted that the total project cost had gone from \$544,100 for priority 1 and 2 projects in the current plan to \$882,200 in the proposed update, a 62% increase. Including Priority 3 capital projects, the total is just over \$3 million in planned new park/path infrastructure throughout the community over the next 20 years.

Mr. Workman reviewed the updated Current and Future Parks and Trails map. It was recommend some of the major street names be added to help orient the viewer.

Ms. Young moved and Mr. Miner seconded the motion to approve to updates to the Park Master Plan and refer them to the Public Works Committee for consideration. Vote 4-0 in favor.

**NEXT MEETING SCHEDULED FOR:** February 2, 2016, at 5:00 p.m.

Mr. Workman reminded the Board that there were currently still vacancies on the Park Advisory Board that needed to be filled. The City has received one application that will be considered and probably appointed at Monday's City Council meeting. He recommended placing the selection of a new Chair and Secretary at the next meeting as Mr. Collins only agreed to be the Chair until the end of the year (2015).

## 4. ADJOURNMENT

Mr. Collins adjourned the meeting at 6:25 p.m.

Minutes recorded by Chris Workman, City Manager