



# AGENDA PHILOMATH URBAN RENEWAL AGENCY BUDGET COMMITTEE

April 15, 2020

6:00 PM

Council Chambers; Philomath City Hall

1. ROLL CALL
2. ELECTION OF CHAIR
3. MINUTES – May 15, 2019
4. VISITORS/PUBLIC COMMENTS
5. BUDGET MESSAGE
6. REVIEW BUDGET
7. ADJOURN

### Meeting Access Information

This meeting is being held via video conference. Citizens should use the video link or phone number provided below to listen to the meeting. For residents that do not have a phone or access to the internet, a small number of chairs will be provided at City Hall to comply with public meetings laws and social distancing requirements.

Please use the following link or phone number to access the meeting:

Video: <https://zoom.us/j/2065507670?pwd=eTJqL3Nubk83ODJKTy9LdUQvYXg5Zz09>  
Phone: 312-626-6799  
Meeting ID: 206 550 7670  
Password: Philomath

### Meeting Conduct

All non-city participant microphones and screens will be muted. Presenters and members of the public will only be unmuted if called on to speak. The chat function will be disabled during the meeting.

### Opportunities to Comment

The following options are available for the public to provide comment:

- 1) Sign up by contacting the City Recorder at [ruth.post@philomathoregon.gov](mailto:ruth.post@philomathoregon.gov) or by calling 541-929-6148 no later than 4:00 p.m. on the day of the meeting.
- 2) Submit written comments by email to the City Recorder at [ruth.post@philomathoregon.gov](mailto:ruth.post@philomathoregon.gov) no later than 12:00 p.m. the day of the meeting.
- 3) Submit written comments in the City Hall parking lot drop box no later than 12:00 p.m. the day of the meeting.
- 4) Mail written comments to PO Box 400, Philomath, OR 97370 3-4 days prior to the day of the meeting.

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NOTICE: Given 2 business days' notice, an interpreter will be made available for the hearing impaired or those with limited English proficiency. Contact person: Ruth Post, (541) 929-6148.

**PHILOMATH URBAN RENEWAL AGENCY  
BUDGET COMMITTEE MINUTES  
May 15, 2019**

Chair Doug Edmonds called the meeting of the Urban Renewal Agency Budget Committee to order at 6:00 p.m. on Wednesday, May 15, 2019, in the City Hall Council Chambers, 980 Applegate Street, Philomath.

**1. ROLL CALL**

**Present:**

**City Council Members:** Mayor Eric Niemann (6:03 p.m.), City Councilors Marion Dark, Doug Edmonds, Chas Jones, and Terry Weiss.

**Citizen Members:** Catherine Biscoe, Ruth Causey, Noelle Cummings, Robert Glathar, Matthew Lehman (6:03 p.m.), and Brian Noakes.

**Staff:** Chris Workman, City Manager; Joan Swanson, Finance Director; Garry Black, Public Works Operations Supervisor; and Ruth Post, City Recorder.

**Absent:** Councilors David Low and Matthew Thomas and Citizen Member Margie Brown.

**2. APPROVAL OF MINUTES**

**April 17, 2019**

**MOTION:** Councilor Jones moved, Mr. Noakes second, to approve the minutes of April 17, 2019, as presented. Motion APPROVED 9-0 (Yes: Biscoe, Causey, Cummings, Dark, Edmonds, Glathar, Jones, Noakes, and Weiss. No: None.)

**3. VISITORS/PUBLIC COMMENTS**

None.

**4. FINAL DISCUSSION**

There was discussion about the pending ODOT repavement project and the combination of the City's streetscape project with the ODOT project. Ms. Swanson explained that the engineering expenditure for the City's streetscape project will move forward during the fiscal year.

*(Matt Lehman and Eric Niemann arrived at 6:03 p.m.)*

Mr. Workman provided an update on the progress of funding for the ODOT repaving project. He explained the pavement surveys that are to be conducted. He verified that only engineering will be completed by the City in this budget year irrespective of the timing of the funding for the ODOT share of the project.

**5. MOTION TO ADOPT BUDGET AND PROPERTY TAX COLLECTION**

**MOTION:** Ms. Cummings moved, Councilor Dark second, the Budget Committee approve the 2019-20 budget for the Philomath Urban Renewal Agency as presented. Furthermore, it was moved the Budget Committee approve the collection of the maximum allowed from Division of Taxes using Taxing Option 1 with no special levy.

Motion APPROVED 11-0 (Yes: Biscoe, Causey, Cummings, Dark, Edmonds, Glathar, Jones, Lehman, Niemann, Noakes, and Weiss. No: None.)

6. **ADJOURNMENT:**

There being no further business, Chair Edmonds adjourned the meeting at 6:07 p.m.

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SIGNED: Doug Edmonds, 2019 Chair

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ATTEST: Ruth Post, MMC, City Recorder

DRAFT