

FINANCE/ADMINISTRATION COMMITTEE

April 26, 2017

6:00 p.m.

Councilor Low called the meeting to order at 7:00 p.m. at the City Hall Council Chambers, 980 Applegate, Philomath, OR.

ROLL CALL:

City Councilors David Low, Charla Koeppel, and Candy Koetz.

Staff: Finance Director Joan Swanson, and City Recorder Ruth Post.

APPROVAL OF MINUTES:

MOTION: Councilor Koeppel moved, Councilor Koetz second, to approve the May 1, 2017, minutes as presented. Motion APPROVED 3-0.

NEW BUSINESS:

Social service agency presentations

PYAC -- Sarah Woosley, Assistant Director -- Ms. Woosley provided an overview of the programs offered by PYAC for Philomath youth. She stated they serve approximately 1,200 children per year. She described the scholarships they provide and the philosophy to not turn any child away. She stated they average approximately \$20,000 in scholarships per year. They are requesting \$6,500 this year in support. Councilor Low disclosed that his wife's daughter is married to the PYAC Director.

Ms. Swanson explained the status of the Budget Committee meetings to this point and the general fund fee discussions.

Philomath Community Services -- Van Hunsaker, President -- Mr. Hunsaker described the programs operated under the umbrella of PCS. He described the Lagastee Coalition program that is a newer resource for their organization and the Coalition Navigator who works with them from Benton County Health Department. There was discussion about the services provided by the Navigator. They are requesting \$5,000 again this year to assist with utilities.

Councilor Low disclosed that he is on the PCS Board of Directors. He declared that he did not have an actual conflict of interest and could make an unbiased decision.

ABC House -- Not in attendance.

Senior Meals Program -- Randi Moore -- Ms. Moore described the meal site program and the delivered meals. She described the funding sources for the program, including federal funding, and the opportunity for seniors to receive meals whether they can pay or not. She described the pet food delivery program operated in cooperation with the local humane societies. They are requesting \$1,100 in funding this year. Ms. Moore described the typical senior who receives meals. She described the volunteers used in the program.

Strengthening Rural Families -- Paul Smith, Executive Director -- Mr. Smith described the early childhood education, literacy and parenting education programs they provide. They are requesting \$1,000 again this year. He stated the funding received from the City shows local support when applying for grants.

FISH Emergency Services -- Not in attendance.

We Care -- Bob Loewen, Chair -- Mr. Loewen described the growth in utility shutoff requests. He described the weekly allocation of available funds. He explained the makeup of the We Care organization from the local faith-based community and the Board members. He stated they served 42 Philomath families last year.

Discussion on allocation of FY 2017-18 social service agency funding requests

Ms. Swanson stated she would be in contact with the organizations as soon as there is an indication of the status of the budget process. There was discussion about the process of comparing the funding requests to the available funds. Ms. Swanson explained the source of the funding from state revenue sharing of liquor taxes. There was discussion about services the different organizations provide that fill gaps in the community. There was discussion about the total requests of \$17,600 compared to the \$16,200 available to be allocated.

Ms. Swanson explained the funding from the water and sewer funds to provide assistance for utility bills. There was discussion about the type of assistance provided by FISH and We Care.

MOTION: Councilor Koeppel moved, Councilor Koetz second, the committee recommend to the City Council the following donations: PYAC \$6,500, Philomath Community Services \$5,000, ABC House \$2,600, Senior Meals Program \$1,100, and Strengthening Rural Families \$1,000, for a total of \$16,200 in social service donations. Motion APPROVED 3-0.

MOTION: Councilor Koeppel moved, Councilor Koetz second, the committee recommend to the City Council the following donations: FISH Emergency Services \$4,000, and We Care \$4,000, for a total of \$8,000 from the water and sewer funds. Motion APPROVED 3-0.

Meeting adjourned at 7:47 p.m.

Recorded by Ruth Post, MMC, City Recorder