

**FINANCE/ADMINISTRATION COMMITTEE
MINUTES**

April 27, 2016

Meeting called to order on April 27, 2016, at 7:00 p.m. in the Philomath City Council Chambers by Chair Jason Leonard.

1. ROLL CALL

Present: Councilors Jason Leonard, Charla Koeppel, and Angie Baca.

Staff: Joan Swanson, Finance Director; and Ruth Post, City Recorder.

2. MINUTES

MOTION: Councilor Koeppel moved, Councilor Baca second, to approve the minutes of March 1, 2016, as presented. Motion APPROVED 3-0.

3. PRESENTATIONS FROM SOCIAL SERVICE AGENCIES

PYAC -- Ed Van Vlack, Executive Director -- Mr. Van Vlack distributed handouts showing outcomes and indicators for their programs and described the long-term goals to keep youths engaged in activities. He also described risk factors, risk behaviors and health/life compromising outcomes for their participants.

ABC House -- Jennifer Gilmore-Robinson, Executive Director -- Ms. Gilmore-Robinson described the child abuse intervention services that they provide in Linn and Benton counties. She described issues that manifest into adulthood for children who suffer from abuse. She noted that they are the only provider of these services in the two counties. She explained that they receive no state funding despite the state requiring that every county have child abuse intervention services available. She stated that last year they served 58 children from Philomath and described their connection with the Philomath Police Department in investigating abuse cases. She described efforts to grow their prevention programs.

Senior Meals/Meals On Wheels -- Carly Fonk -- Ms. Fonk described the Meals On Wheels program delivering meals, providing safety check-ins, and referring clients to other services. She stated that, since the grocery store closed, they have seen an increase in seniors needing meals. She stated that they currently serve 16 to 24 seniors in Philomath. She described the pet meals program that they now provide in partnership with the humane society to provide food for seniors' pets. She stated their programs help customers stay safely at home.

Strengthening Rural Families -- Paul Smith, Executive Director -- Mr. Smith described the services they provide focused on prevention and wellness in local rural areas. He stated that over 250 youths in Philomath were served last year. He stated they are almost fully grant funded and many organizations like to see local support. He described the variety of classes they offer to parents and youths.

We Care -- Bob Lowen -- Mr. Lowen described the financial assistance they provide to families in Linn and Benton Counties. He explained the one-time assistance they provide for things like rent, utilities, car repairs, and other expenses. He stated that Community Services Consortium provides free screening for them to enable more than 90% of their funds to be distributed. Ms. Swanson explained the use of FISH and We Care to help city water and sewer customers who

need that one-time assistance to avoid shut-off. Mr. Lowen stated their maximum assistance is \$400 per assist. He described their sources of funding through foundations and grants and the increase in requests over the past three years.

4.1 SOCIAL SERVICE FUNDING ALLOCATION DISCUSSION

Ms. Swanson stated that the funding for the social service agency allocations comes from the City's share of state liquor taxes and that amount decreased for the coming year to \$15,500.

The Committee reviewed the funding requests as submitted by the agencies. It was noted that the requests exceed the amount available and that the amount available is less than last year. It was agreed that all of the agencies provide vital services and deserve more money. There was discussion about the increase in child abuse cases being investigated by the Police Department that require the services of ABC House.

MOTION: Councilor Koeppel moved, Councilor Baca second, the Committee recommend to the City Council the following donations: PYAC \$6,000; Philomath Community Services \$5,000; ABC House \$2,500; Senior Meals Program \$1,000; and Strengthening Rural Families \$1,000 for a total of \$15,500 in social service donations. Motion Approved 3-0.

MOTION: Councilor Koeppel moved, Councilor Baca second, the Committee recommend to the City Council the following donations: Fish Emergency Services \$3,000 and We Care \$3,000 from the water and sewer funds. Motion Approved 3-0.

4.2 AUDITOR CONTRACT

Ms. Swanson explained that this was the final year of the City's contract with auditors Pauly Rogers and Company. Prior to the contracting with Pauly Rogers and Co., the prior auditor was used by the City for 13 years. She described the parity in fees that were reviewed when bids were reviewed three years ago. The Committee members agreed that they were comfortable with extending the Pauly Rogers and Company contract for 3 years.

MOTION: Councilor Koeppel moved, Councilor Leonard second, the Committee authorize that the current contract for audit services with Pauly Rogers and Company be extended for an additional three years. Motion APPROVED 3-0

5. ADJOURNMENT

Meeting adjourned at 7:47 p.m.

Recorded by: Ruth Post, City Recorder