

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
May 16, 2018**

Chair Robert Boss called the meeting to order at 6:03 p.m. on May 16, 2018, at the City Hall Council Chambers, 980 Applegate Street, Philomath, Oregon.

1. ROLL CALL

City Council Members: Mayor Rocky Sloan, City Councilors Doug Edmonds, Jerry Jackson Sr., Charla Koeppel, Candy Koetz, David Low, and Eric Niemann.

Citizen Members: Robert Boss, Margie Brown, Matthew Lehman, Brian Noakes, and Robert Glathar.

Staff: Joan Swanson, Budget Officer; Chris Workman, City Manager; and Ruth Post, City Recorder.

Absent: Citizens Member Mark Rasmussen

2. APPROVAL OF MINUTES

MOTION: Doug Edmonds moved, Candy Koetz second, to approve the minutes of May 2, 2018. Motion seconded and APPROVED 12-0.

3. VISITORS/PUBLIC COMMENTS

None.

4. BUDGET REVIEW

Community Development Fund: Ms. Swanson explained the origins of the Community Development Block Grant funds and the loans associated with them. She stated the loan repayment included in the budget is not based on any actual expectation of loans being paid off but it is there so that, if there were any repayment receipts, they would be available for loaning back out in the form of Downtown Façade Improvement loans. She explained the way new block grants are funded and that applying for any new grants would require going through Community Services.

Economic Development Fund: Ms. Swanson explained the origins of the loan from Oregon Economic Development Commission for infrastructure improvements at the Mill Pond Development Park and that the owners of the park continue to make annual repayments on the loan. She stated there are 12 years remaining on the loan and \$450,000 in loan balance. She stated she was unaware of new funds being available from the State for a loan of this type on private property at this time.

Councilor Jackson thanked Ms. Swanson and her staff for the thoroughness of the budget. Ms. Swanson stated her appreciation for the support received from the Budget Committee.

5. MOTION TO APPROVE BUDGET AND TAX RATE

MOTION: Doug Edmonds moved, Jerry Jackson second, the Budget Committee approve the 2018-19 budget for the City of Philomath as presented; and furthermore,

moved the Budget Committee approve the tax rate of \$5.3005. Motion APPROVED 12-0.

Ms. Swanson stated the City Council will hold a public hearing on the budget at their June 11, 2018 meeting and will consider adoption at the June 25, 2018 meeting.

She stated she looked forward to seeing everyone next year with the exception of Robert Boss who is term limited out. She thanked Mr. Boss for his commitment to the Committee.

6. ADJOURNMENT:

There being no further business to come before the Budget Committee, Mayor Sloan adjourned the meeting at 6:14 p.m.

SIGNED: Doug Edmonds, 2019 Chair

ATTEST: Ruth Post, MMC, City Recorder