

**CITY OF PHILOMATH  
BUDGET COMMITTEE  
MINUTES  
May 18, 2016**

Chair Jerry Jackson Sr. called the meeting to order at 7:06 p.m.

**1. ROLL CALL**

City Council Members: Mayor Rocky Sloan, City Councilors Angie Baca, Jason Leonard and Sean Manning.

Citizen Members: Ashley Folgate, Jerry Jackson Sr., Candy Koetz, Brian Noakes and Scott Weaver.

Staff: Chris Workman, City Manager; Joan Swanson, Finance Director; Kevin Fear, Public Works Director; and Ruth Post, City Recorder.

Absent: Council Members: Doug Edmonds, Charla Koeppe and Eric Niemann.  
Citizen Members: Robert Boss and David Low.

**2. APPROVAL OF MINUTES**

**MOTION:** Ms. Folgate moved, Councilor Manning second, to approve the minutes of May 5, 2016, as presented. Motion APPROVED 9-0.

**3. VISITORS/PUBLIC COMMENTS**

None.

**4. BUDGET REVIEW**

**Capital Projects Funds** – Ms. Swanson reviewed the Land, Building & Equipment Fund transfer balances. Mr. Fear reviewed the projects anticipated to be funded for the 2016-2017 year, including ground mounted lighting along Hunsaker Bike Path, upsizing the water line on North 12th Street, replacing 1952-era sewer pipe, purchasing a sewer TV camera and remodeling the Public Works lunchroom. Mayor Sloan described his interactions with Mr. Fear's crew and said they are an excellent group of employees.

Ms. Swanson reviewed the System Development Charges (SDC) Fund. She described the projects that will be partially funded by SDC funds. Mr. Workman described the grant application for the North 11th Street Park that has been submitted to State Parks and stated some funding would also come from Park SDC's. Ms. Swanson noted that the current budget estimate for new single family dwelling SDC's had been met and may be exceeded. This is a positive direction for new SDC's to be headed.

**Community Development**– Ms. Swanson explained the Community Development Block Grant loans from the 1990's that were the basis for this fund. She explained the transfer of funds from the Community Development Fund to the General Fund and that payoff of these loans happens on a random basis. Councilor Baca questioned how many loans are still outstanding. Ms. Swanson stated there are approximately 25 loans still effective and they are typically paid when the house is sold.

**Economic Development** – Ms. Swanson reviewed the infrastructure improvements at the Mill Pond Industrial Park site that were funded through a state loan. The property

owners make the loan payment to the City who then pays the State. Mr. Weaver questioned if there has been any activity at the industrial park. Mr. Workman described the warehouse that the property owners constructed last year and stated it has just been leased to a tenant. Mayor Sloan described the business that is planning to be a long-term tenant of the building. Ms. Swanson stated that more development at Mill Pond would be a benefit to the budget.

5. **MOTION TO APPROVE BUDGET AND TAX RATE**

**MOTION:** Ms. Folgate moved, Ms. Koetz second, the Budget Committee approve the 2016-17 budget for the City of Philomath as presented and, furthermore, moved the Budget Committee approve the tax rate of \$5.3005. Motion APPROVED 9-0.

6. **ADJOURNMENT:**

There being no further business to come before the Budget Committee, Chair Jackson adjourned the meeting at 7:27 p.m.

SIGNED: Robert Boss, 2017 Chair

ATTEST: Ruth Post, MMC, City Recorder