

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
May 20, 2015**

Chair Jerry Jackson Sr. called the meeting to order at 7:05 p.m.

1. ROLL CALL

City Council Members: City Councilors Doug Edmonds, Charla Koeppe, Jason Leonard and Sean Manning.

Citizen Members: Robert Boss, Jack Duren, Ashley Hall, Jerry Jackson Sr., Candy Koetz, David Low and Scott Weaver.

Staff: Chris Workman, City Manager; Joan Swanson, Finance Director; Ken Elwer, Chief of Police; and Ken Rueben, Police Sergeant.

Absent: Mayor Rocky Sloan, City Councilors Angie Baca, and Eric Niemann

2. APPROVAL OF MINUTES

MOTION: Doug Edmonds moved, Robert Boss second, to approve the minutes of May 6, 2015, as presented. Motion APPROVED 11-0.

3. VISITORS/PUBLIC COMMENTS

None.

4. BUDGET REVIEW

Ms Swanson commented that Councilor Niemann was unable to attend but approved the budget as presented. Ms Swanson thanked Ken Elwer for his service to the City and thanked him for the standards that he has raised the department to and been very cooperative to work with.

Community Development– Ms Swanson reviewed the status of Community Development. This is from old Community Development Block Grant loans in 1992, 1993 and 1997. There are still outstanding loans of \$442,000 and basically waiting for those homes to be sold or transferred. One loan was paid off for \$6,138. The proposed budget for this year is \$6,500. She is anticipating \$15,000 in loan repayments though it is unknown if they will actually be received. If payments are received, Ms Swanson recommends that the money be set aside for the Façade Improvement Program for downtown businesses. She explained the proposed transfer to the Land, Building and Equipment fund to complete the paving in front of the Kugler Shelter in City Park.

Economic Development – Ms Swanson explained this fund was originally set up for loans that the City had. The only remaining loan that the City has is on the Mill Pond property. She explained that basically this is a pass through account with the City invoicing the Mill Pond owners, receiving payment, and making the installment payment on the loan. This is a 25 year loan with 15 years remaining. This loan paid for the water and sewer services to the area with the developer having to provide the roads. City Manager Workman explained that the Mill Pond developers hope to have a master plan this summer and they have built an industrial spec building. They have been taking their time and hope development spurs development.

5. **MOTION TO APPROVE BUDGET AND TAX RATE**

6.

MOTION: Doug Edmonds moved, Jason Leonard second, the Budget Committee approve the 2015-16 budget for the City of Philomath as presented and, furthermore, moved the Budget Committee approve the tax rate of \$5.3005. Motion APPROVED 11-0.

7. **ADJOURNMENT:**

There being no further business to come before the Budget Committee, Chair Jackson adjourned the meeting at 7:17 p.m.

SIGNED: Jerry Jackson Sr., Chair

ATTEST: Ruth Post, MMC, City Recorder