

**CITY OF PHILOMATH
BUDGET COMMITTEE
MINUTES
May 21, 2014**

Chair Jerry Jackson Sr. called the meeting to order at 7:02 p.m.

1. ROLL CALL

Present: Angie Baca, Nolan Bartlow, Ashley Hall, Jerry Jackson Sr., Candy Koetz, Jason Leonard, David Low, Sean Manning, Rocky Sloan, and Scott Weaver.

Staff: Chris Workman, City Manager; Joan Swanson, Finance Director; Ken Elwer, Chief of Police; Ken Rueben, Police Sergeant; and Ruth Post, City Recorder.

Excused: Matthew Bierek, Robert Boss, and Charla Koeppe.

2. APPROVAL OF MINUTES

MOTION: Mr. Sloan moved, Mr. Leonard second, to approve the minutes of May 7, 2014, as presented. Motion APPROVED 10-0.

3. VISITORS/PUBLIC COMMENTS

None.

4. BUDGET REVIEW

Ms. Swanson reviewed the memorandum distributed regarding a shift of \$2,000 in the Non-Departmental budget line items from Community Organization Support to the Election Fees line item. There was brief discussion about an additional \$2,000 having been contributed to the PDA in 2013-14 to help fund a piece of public art. Mr. Workman explained that he had spoken with a representative from the PDA and they understood that the \$10,000 allocated for a 2014-15 contribution represented the same funding they have received since the city began providing support.

MOTION: Mr. Leonard moved, Ms. Koetz second, that the Budget Committee accept changes to the fiscal year 2014-15 Budget, moving \$2,000 from Line item 10-8-5133 Community Organization Support to Line item 10-8-5255 Election Fees. Motion APPROVED 10-0.

Community Development– Ms. Swanson explained the transfer of funds for completion of the park shelter at City Park. She described the repayment history of loans funded by the old CDBG grants. Ms. Swanson stated there are approximately 20 loans outstanding that were used to renovate homes for lower income residents. Ms. Swanson explained that the original funds came from the state and there is no interest or monthly payments on the loans, but the loan is paid off when the home is sold. Mr. Weaver encouraged the City Council to consider in future years setting funds aside in the Community Development Fund to jumpstart projects like the park shelter. Ms. Hall questioned what assurances there are that the park shelter will be completed within the \$50,000 allocation. Mr. Workman explained the process of working with estimates that are a year old and the willingness of contractors to honor bids that are that old. He stated that many of the contractors are still honoring those bids at this time. There was discussion about the park shelter fee schedule that will be considered by the Finance/Administration Committee on May 22. Mr. Workman explained that the shelter is an asset for the

citizens and isn't intended to be a profit center. Ms. Swanson agreed that citizens do pay for the use of facilities such as the shelter through their property taxes. Mr. Workman added that non-residents would be charged a higher fee for use. Mr. Sloan stated that the general contractor, LND Construction, has devoted substantial volunteer time to this project and remains committed to it.

Economic Development – Ms. Swanson explained the OECDD loan for infrastructure at Mill Pond Property Advanced Funding District that is being repaid by the owners. Mr. Workman summarized a recent meeting with the property owners and stated they have plans to construct a model structure this summer. He stated the owners are actively marketing the location. Mr. Weaver questioned the assistance being provided by the Benton County Economic Development Office. Mr. Workman stated that the Economic Development office is very aware of the site. Mr. Weaver stated that Philomath citizens are paying for those services and would like to ensure that services are being received here.

5. **MOTION TO APPROVE BUDGET AND TAX RATE**

MOTION: Ms. Baca moved, Ms. Koetz second, the Budget Committee approve the 2014-15 budget for the City of Philomath as presented and, furthermore, moved the Budget Committee approve the tax rate of \$5.3005. Motion APPROVED 10-0.

6. **ADJOURNMENT:**

There being no further business to come before the Budget Committee, Chair Jackson adjourned the meeting at 7:23 p.m.

SIGNED: Jerry Jackson Sr., Chair

ATTEST: Ruth Post, MMC, City Recorder