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PHILOMATH CITY COUNCIL
MINUTES
June 13, 2016

1. **CALL TO ORDER**

The City Council of the City of Philomath was called to order on Monday, June 13, 2016, at 7:04 p.m. in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.

2. **ROLL CALL**

Present:

Mayor Rocky Sloan
Councilor Angie Baca
Councilor Doug Edmonds
Councilor Charla Koepp
Councilor Jason Leonard
Councilor Sean Manning
Councilor Eric Niemann

Excused:

Staff Present:

City Manager Chris Workman City Recorder Ruth Post
City Attorney Jim Brewer
Police Chief Ken Rueben
Finance Director Joan Swanson
Public Works Director Kevin Fear
Police Administrative Assistant Shelley Bartlow

3. **CONSENT AGENDA**

3.1 **City Council Minutes – May 23, 2016**

MOTION: Councilor Koepp moved, Councilor Manning second, to approve the consent agenda and the council agenda for June 13, 2016, as presented. Motion APPROVED 7-0 (Yes: Baca, Edmonds, Koepp, Leonard, Manning, Niemann and Sloan; No: None.)

4. **ITEMS REMOVED FROM CONSENT AGENDA**

4.1 None.

5. **PUBLIC HEARING**

5.1 **Proposed FY 2016-2017 Budget** – Mayor Sloan opened the public hearing at 7:05 p.m. There being nobody wishing to testify, he closed the public hearing at 7:06 p.m.

6. **PRESENTATIONS**

6.1 **Police Department Re-Accreditation – Ed Boyd, Executive Director, Oregon Accreditation Alliance** – Mr. Boyd awarded the Police Department with its third consecutive Accreditation Award. The Alliance exists to improve the quality of law enforcement agencies in the State of Oregon and ultimately the quality of services provided to the citizens of this state. The Alliance mutually supports and endorses the continued improvement of law enforcement and emergency communications services by establishing professional standards of accountability, management, and operations.

1 The Oregon Accreditation Alliance is governed by the Oregon Accreditation Alliance
2 Board. The Board is composed of representatives from the Oregon Association of Chiefs
3 of Police and the Oregon Sheriff's Association. The purpose of the Board is to review all
4 agencies being presented for state accreditation to ensure that compliance with all
5 applicable standards has been met. If all requirements have been met, the Board
6 nominates the candidate agency to the respective parent organization for the award of
7 state accreditation. Philomath has met this requirement and Chief Ken Rueben accepted
8 the award.

9 **6.2 Swimming Pool – Melissa Goff, Philomath School District Superintendent, Tom**
10 **Klipfel, Philomath School Board, Ellen Luke, Pool Manager** – On behalf of the Philomath
11 School District, Ms. Goff and Mr. Klipfel presented to the council with a request for the
12 city to help the District with expenses and repairs on the swimming pool. Financial
13 operating costs and income were explained and city council members asked questions
14 which were answered by Ms. Goff and Mr. Klipfel with the help Ms. Luke. Due to the age
15 of the pool, the expenses are dramatically increasing and the District is asking the city to
16 help with a \$31,000 repair fee that is currently in process. This is a one-time request,
17 but Ms. Goff did mention that she would like to see a financial partnership with the city in
18 the future to help cover operating costs.

19
20 **7. VISITORS/PETITIONS**

21 **7.1 Dan Holcombe, 24577 Ervin Rd, Philomath, OR** Mr. Holcombe addressed the
22 council with the desire to open a medical cannabis clinic in Philomath with the Philomath
23 Community Foundation and wondered where to go from here. He thinks he would need
24 1200-1500 square feet and looking at the current ordinances regarding time, place and
25 manner there is nothing available. There were several minutes of discussion and
26 questions from the City Council. Mr. Holcombe concluded that he would like the city to
27 consider making changes to the ordinance so that he can proceed with his clinic. Mr.
28 Holcombe was told that he could make application to amend the city code.

29
30 **8. STAFF REPORTS**

31 **8.1 City Manager** – Election packets can be picked up next week. Mr. Workman
32 reported on a League of Oregon Cities meeting he attended, along with Councilor
33 Edmonds, in Eugene last month. They received information on how to compare the
34 statistics that are available on the League website. They also received an update on the
35 new state legislation regarding annexations Mr. Workman stated the league does a good
36 job advocating for the cities.

37
38 **8.2 Public Works Director** – No report.

39
40 **8.3 City Recorder** – Excused

41
42 **8.4 Finance Director** – Ms. Swanson reported that the auditors were in last week for
43 one day. She stated that everything looked great and they will be back in September to
44 complete the audit and submit the written report.

45
46 **8.5 Chief of Police** – Chief Rueben reported the department just finished up the bike
47 rodeo at Philomath Elementary School with Officer Koeppel in charge of all the details.
48 There was a great turn out and thanks to all the volunteers the kids were educated on
49 safety, given an opportunity to ride their bikes, and awarded medals for their skills. He
50 provided an update on the Callahan property which is an ongoing ordinance violation. A

1 search warrant was served and the property was inspected and videotaped in order to
2 monitor the property and document updates.
3

4 **8.6 City Attorney** – Mr. Brewer stated that he has had conversations, email and
5 phone calls regarding the ongoing dispute with Mr. Al Lahey regarding his property on
6 North 7th Street. Mr. Brewer invited Mr. Lahey, Oregon Sequoia LLC, Monmouth, OR,
7 to come to the microphone to speak. Mr. Lahey had been to Mr. Brewer's office for a
8 meeting and they did not agree on an outcome regarding the interpretation of documents
9 and according to Mr. Brewer they needed to agree to disagree. Mr. Lahey was given an
10 opportunity to voice his concerns.
11

12 **9. COUNCIL REPORTS-**

13 **9.1** Councilor Niemann congratulated the Police Department on reaccreditation. He
14 announced a Family Fun & Fitness Day to be held at City Park, Saturday, June 18, from
15 10 AM till 2 PM and stated the Ford Foundation is the sponsor. He also reminded the
16 Council that tomorrow, June 14, is Flag Day and encouraged everyone to put out your
17 flags.
18

19 **9.2** Councilor Baca expressed that she is starting a new chapter of her life in moving
20 north. She has enjoyed serving this community and her phone and e-mail are not
21 changing, so please feel free to contact her. Also with her vacancy comes an opening
22 on the Willamette Criminal Justice Council (WCJC). The WCJC coordinates criminal
23 justice plans for Benton County. It provides the structure to ease communication among
24 agencies and creates opportunities for more efficient service delivery. The WCJC
25 continually reviews its priority strategies and defines new ones to meet evolving
26 community needs. Councilor Baca has enjoyed serving on this committee and urged
27 City Council members who were interested to speak with Chief Rueben, as he is the
28 new chair.
29

30 **10. NEW BUSINESS**

31 **10.1 Hydrant meter fee** – Mr. Fear provided a brief summary of the proposed hydrant
32 meter fee and noted it had been reviewed by the Public Works Committee and
33 recommended for approval.
34

35 **MOTION:** Councilor Edmonds moved, Councilor Niemann second, to approve the
36 hydrant meter fee as written. Motion APPROVED 7-0 (Yes: Baca, Edmonds, Koeppe,
37 Leonard, Manning, Niemann and Sloan; No: None.)
38

39 **10.2 Inclement weather road conditions policy** – Mr. Fear provided a summary of
40 the inclement weather road conditions policy and noted it had been reviewed by the
41 Public Works Committee and recommended for approval.
42

43 **MOTION:** Councilor Manning moved, Councilor Baca second, to approve the Inclement
44 Weather Policy as written. Motion APPROVED 7-0 (Yes: Baca, Edmonds, Koeppe,
45 Leonard, Manning, Niemann and Sloan; No: None.)
46

47 **10.3 Intragovernmental Agreement with Benton County for jurisdictional road**
48 **transfer** – Mr. Fear reviewed the proposed agreement. There was discussion about the
49 roads not actually transferring until such time as they had been improved to the City
50 standard and that the City is better equipped to maintain these roads.
51

1 **MOTION:** Councilor Koepppe moved, Councilor Leonard second, to approve the
2 Intergovernmental Agreement with Benton County regarding the Road Transfer
3 Agreement. Motion APPROVED 7-0 (Yes: Baca, Edmonds, Koepppe, Leonard, Manning,
4 Niemann and Sloan; No: None.)
5

6 **10.4 City Council vacancy-** The city council formally accepted Councilor Baca's
7 resignation and a press release was generated announcing that applications will be
8 accepted to fill this vacancy. The Council will interview applicants and make a selection
9 at their June 27 meeting.
10

11 **11. RESOLUTIONS / ORDINANCES**

12 **11.1 Ordinance #808 amending PMC 9.10.060(J) Drinking Alcoholic Beverage**
13 **in Public Place, screening of outdoor seating** – After discussion the city attorney and
14 city manager will rework the wording of the amendment to protect all concerns and bring
15 it back to the City Council at a later date.
16

17 **12. ADJOURNMENT**

18 **12.1 Adjournment** – Seeing no further business, Mayor Sloan adjourned the meeting
19 at 8:50 p.m.
20

21 SIGNED:
22 Rocky Sloan, Mayor

 ATTEST:
 Ruth Post, MMC, City Recorder