

**PHILOMATH PLANNING COMMISSION
MINUTES
June 15, 2015**

1
2
3
4
5 **1. CALL TO ORDER.** Commissioner Jacque Lusk called the meeting to order at 7:00 PM in the City
6 Hall Council Chambers.

7
8 **2. ROLL CALL/INTRODUCTIONS:**

9
10 **Present:** Commissioners Leroy Fenn, John Houk, Jacque Lusk, and Patrick McDonald.

11
12 **Staff:** Chris Workman, City Manager; Dan Miller, Deputy City Attorney; Jim Minard,
13 Planner; and Ruth Post, City Recorder.

14
15 **Absent:** Commissioners Shon Heern, Gabe Callaway and Mark Knutson.

16
17 **3. APPROVAL OF MINUTES:**

18 **3.1 May 18, 2015, Minutes**

19 **MOTION:** Commissioner Fenn moved, Commissioner Houk second, the May 18, 2015,
20 minutes be accepted as presented. Motion APPROVED 4-0.

21
22 **4. PUBLIC HEARING – CONTINUED:**

23 **4.1 PC15-01; Applicant: City of Philomath; Application Type: Amendments to PMC**
24 **Chapter 18 – Zoning** – Vice-Chair Lusk re-opened the public hearing at 7:01 p.m. She
25 requested any ex parte contacts, conflicts of interest, bias or site visits. Members of the
26 Planning Commission declared no ex parte contacts, conflicts of interest, bias or site
27 visits. Commissioner Houk declared that he had reviewed the audio recording and
28 materials from the May 18, 2015, public hearing and was prepared to participate in a
29 decision on the application. Vice-Chair Lusk announced the order of testimony.

30
31 **Staff Addendum Report:** Mr. Minard reviewed the issues that were raised in the May 18
32 public hearing related to parking in the C-1 zone, specifically related to gross building
33 volume. He described differences between existing square footage and gross building
34 volume. He also reviewed discussion related to the non-remonstrance clause for a future
35 parking district. He stated the language presented in the staff addendum is intended to
36 address those discussions.

37
38 Commissioner Houk stated it makes sense to him. Seeing no audience present, Vice-
39 Chair Lusk closed the public hearing at 7:09 p.m. Mr. Minard waived the 7-day period to
40 provide additional testimony on behalf of the City.

41
42 **5. DISCUSSION AND DECISION:**

43 **5.1 PC15-015 –**

44 **MOTION:** Commissioner Fenn moved, Commissioner McDonald second to accept the
45 amendments and findings of fact as presented and direct the amending ordinance be
46 presented to the City Council for action. Motion APPROVED 4-0 (Yes: Fenn, Houk, Lusk
47 and McDonald; No: None).

48
49 **6. ADJOURNMENT:**

50 There being no further business Vice-Chair Lusk adjourned the regular meeting at 7:12
51 p.m.

52
53 **SIGNED:**
54 Jacque Lusk, Vice-Chair

ATTEST:
Ruth Post, MMC, City Recorder