

PHILOMATH CITY COUNCIL
MINUTES
August 8, 2016

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6 **1. CALL TO ORDER**

7 The City Council of the City of Philomath was called to order on Monday, August 8,
8 2016, at 7:00 p.m. in the Philomath City Hall Council Chambers by Mayor Rocky Sloan.
9

10 **2. ROLL CALL**

11 Present:

12 Mayor Rocky Sloan
13 Councilor Doug Edmonds
14 Councilor Charla Koeppel
15 Councilor Jason Leonard
16 Councilor Eric Niemann
17

Excused:

Councilor Candy Koetz
Councilor Sean Manning

18 Staff Present:

19 City Manager Chris Workman
20 Deputy City Attorney Dan Miller
21 Police Chief Ken Rueben
22 Finance Director Joan Swanson
23 Public Works Director Kevin Fear
24 City Recorder Ruth Post
25

26 **3. CONSENT AGENDA**

27 **3.1 City Council Minutes – July 11, 2016**

28 **3.2 City Council Minutes – July 25, 2016**

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30 Councilor Niemann noted that the corrections had been made as requested on the July
31 11, 2016 City Council minutes.
32

33 **MOTION:** Councilor Niemann moved, Councilor Edmonds second, to approve the
34 consent agenda and the Council agenda for August 8, 2016, as presented. Motion
35 APPROVED 5-0 (Yes: Edmonds, Koeppel, Leonard, Niemann and Sloan; No: None.)
36

37 **4. ITEMS REMOVED FROM CONSENT AGENDA**

38 **4.1** None.
39

40 **5. VISITORS/PETITIONS**

41 **5.1 Rod Harvey and Irene Zenev, Benton County Historical Museum** – Mr. Harvey
42 described the pride that the historical college building instills in the community, the
43 welcoming nature of the museum staff, and the value of the Historical Society's research
44 library. Ms. Zenev described the acquisition of the Horner Collection of 60,000 objects
45 from Oregon State University in 1995 and the construction of the storage facility next to
46 the museum to house that collection. She stated the decision was made to build a new
47 exhibition space on the land the Historical Society owns in Downtown Corvallis but the
48 Museum will continue to operate in Philomath. She stated the research library will also
49 remain in Philomath in an expanded area on the first floor. She stated there will continue
50 to be exhibitions in the Moreland Hall on the second floor and the same types of uses by
51 art and cultural organizations as it currently has. She described the types of visitors the
52 museum attracts and noted that about 3,000 visitors per year are from outside the

1 Philomath and Corvallis area. She also described the success of the recent free family
2 day event that attracted over 1,200 visitors and stated plans are already in the works for
3 next year's event on the third weekend of July. Ms. Zenev described the plans for the
4 new exhibition hall in Corvallis.
5

6 **6. STAFF REPORTS**

7 **6.1 City Manager** – Mr. Workman reported on the third Music in the Park and
8 reminded the Council that the final event is August 18th. He stated that the Lions Club
9 has stepped up to be the food vendor that night. He also reported he will be out of town
10 August 11 & 12.
11

12 **6.2 Public Works Director** – Mr. Fear reported on the progress of crack sealing
13 streets and stated they will finish by the end of August. He stated they have been
14 focused on the east end of town. He also reported that Kugler Hall and the Marys River
15 Park shelter now have nice rock tables constructed by a member of his staff. He
16 provided an example of his staff's efforts to save the City money on an equipment repair
17 and his appreciation of their extra efforts to save money when possible. Councilor
18 Edmonds questioned if the steel plate is still on East Applegate Street. Mr. Fear stated
19 he would check on the asphalt contractor's schedule to complete that street repair. He
20 stated this was a manhole cover that was not replaced in the East Applegate Street
21 project. Mayor Sloan questioned if any curb painting will be completed this year. Mr.
22 Fear stated they typically do that every year late in the summer and will follow up on any
23 specific areas requested. Councilor Leonard expressed concerns about homeowner
24 landscaping that grows over sidewalks at this time of year, causing problems for kids on
25 bicycles. Chief Rueben described the process that is used every spring to work with
26 Public Works to identify and resolve problem areas. He stated that pretty much everyone
27 complied with the requests this year but any trouble spots just need to be reported.
28

29 **6.3 City Recorder** – Ms. Post thanked Councilor Edmonds for noting problems with
30 the statistics on the Philomath Connection ridership report and stated that Corvallis
31 Transit has fixed that report and provided a corrected version. She also provided an
32 update on the filings for the Mayor and City Council elections in November and stated a
33 full slate of candidates will be on the ballot.
34

35 **6.4 Finance Director** – Ms. Swanson reported the quarterly financial summary has
36 been distributed (Supplemental Agenda Item #6.4) and encouraged the Council to
37 contact her with any questions. She reported the city's independent auditors have
38 scheduled the dates for their on-site audit of the 2015-2016 fiscal year.
39

40 **6.5 Chief of Police** – Chief Rueben reported on National Night Out on August 2nd at
41 City Park and Philomath Middle School. He stated over 400 people attended with good
42 food provided and bouncy houses. He stated the only complaint was walking in between
43 the two areas and power issues for the band playing in the gazebo. He also reported on
44 the department's training today at the old Wing Sing building and appreciated the new
45 Dollar General owners providing the facility. He stated they went through 31 scenarios
46 both inside and outside the building. There was discussion about the electrical service at
47 the gazebo. Chief Rueben stated he would have announcements this week on social
48 media about Safety Town next week. He stated that the Police Committee will be
49 scheduling a meeting soon.
50

51 **6.6 Deputy City Attorney** – Mr. Miller reported on the status of the code compliance
52 issue on North 17th Street. He stated that the charges were dismissed but thanked Kevin

1 Fear and Garry Black for their assistance in the investigation. Chief Rueben reported
2 that he hopes to meet with Mr. Callahan and his attorney within the next couple of weeks
3 to continue to work on remedies to the property.
4

5 **7. COUNCIL REPORTS**

6 **7.1 Councilor Niemann** – Councilor Niemann extended condolences to the City of
7 San Diego on the loss of one officer and injury to another. He congratulated the Police
8 Department on the success of National Night Out. He stopped earlier today at the
9 Oregon Department of Transportation Highway 20 Safety Study meeting. He described
10 the methods used to gauge citizen preferences for safety fixes on the highway’s
11 dangerous locations. He expressed concerns for Philomath Express editor Brad Fuqua
12 who is experiencing health issues. Mayor Sloan agreed with concerns about Highway 20
13 safety issues, particularly alongside the river and at the Granger Road junction.
14

15 **8. RESOLUTIONS/ORDINANCES**

16 **8.1 Resolution 16-11 Referring PC16-05 Chapel Drive LLC Annexation to**
17 **Philomath Electorate** – Mr. Workman explained this is the formal resolution for the
18 Chapel Drive annexation that puts the matter before the Philomath voters. Councilor
19 Niemann declared intent to abstain due to the conflict of interest he declared at the July
20 25 meeting. Mr. Miller clarified with Councilor Niemann that the conflict of interest due to
21 his wife’s parents. Mr. Miller recommended this is probably a potential conflict of interest
22 and not an actual conflict. Mayor Sloan requested confirmation that a quorum existed to
23 consider the resolution. It was agreed that a quorum did exist on this agenda item.
24

25 **MOTION:** Councilor Edmonds moved, Councilor Leonard second, to approve Resolution
26 16-11 as presented. Motion APPROVED 4-0 (Yes: Edmonds, Koeppe, Leonard, and
27 Sloan. No: None. Abstained: Niemann.)
28

29 **8.2 Resolution 16-12 Authorizing Application for a 2017 Special City Allotment**
30 **Grant** – Mr. Workman described the proposed project in the 100 block of North 10th
31 Street. He explained the grant timeline and that the funding, if awarded, would be
32 received during the next fiscal year.
33

34 **MOTION:** Councilor Koeppe moved, Councilor Edmonds second, to approve Resolution
35 16-12, a resolution directing staff to apply for a 2017 Special City Allotment Grant and
36 identifying the city manager as the official representative of the City in all negotiations
37 resulting from this request. Motion APPROVED 5-0 (Yes: Edmonds, Koeppe, Leonard,
38 Niemann and Sloan. No: None.)
39

40 **8.3 Ordinance #812 Amending PMC Chapter 18 Zoning regarding similar use**
41 **authorization and jail or correction facility siting** – Mr. Miller read the proposed
42 ordinance twice by title.
43

44 **ROLL CALL:** Yes: Edmonds, Koeppe, Leonard, Niemann and Sloan. No: None.
45 Ordinance approved 5-0 at first reading. Effective date: September 8, 2016.
46

47 **9. INFORMATION & CORRESPONDENCE**

1 **9.1 City Website Statistics for July 2016** – Councilor Edmonds questioned what
2 the most active and inactive pages are on the website. Ms. Post stated that the Police
3 Department, Jobs, City Meetings, and Municipal Court pages are consistently at the top
4 of the list. She was unsure of the least visited pages. She stated there is typically a spike
5 in page views when the City has a job posted.

6 **9.2 Philomath Connection ridership for July 2016** – Ms. Post previously noted
7 that this report was replaced with new ridership data.

8
9 Mayor Sloan described an employment change for him that will result in him possibly
10 missing some meetings.

11
12 **10. ADJOURNMENT**

13 **10.1 Adjournment** – Seeing no further business, Mayor Sloan adjourned the meeting
14 at 7:57 p.m.

15
16 SIGNED:
17 Rocky Sloan, Mayor

ATTEST:
Ruth Post, MMC, City Recorder