



CITY OF PHILOMATH

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A P P L I C A T I O N

MINOR MODIFICATION—TYPE II

Application Fee: \$ 400

**ALL SECTIONS MUST BE COMPLETED. ATTACH ADDITIONAL SHEETS IF NECESSARY.
REVIEW WILL BEGIN ONLY WHEN THE APPLICATION IS DETERMINED TO BE COMPLETE.**

PROPERTY OWNER(S) INFORMATION

Names(s): _____ Phone #1: _____
Mailing Address: _____ Phone #2: _____
City: _____ State: _____ Zip: _____ Email: _____

APPLICANT INFORMATION

Names(s): _____ Phone #1: _____
Mailing Address: _____ Phone #2: _____
City: _____ State: _____ Zip: _____ Email: _____

Interest in Property (*Owner, Purchaser, Agent, etc.*): _____

Other individuals to be notified of this application: *Name, Address, City & Zip, or Email*

PROPERTY INFORMATION

Site Address: _____

Assessor's Map & Tax Lot Number(s): _____ Zoning: _____

Existing Structures: _____

Current use(s) of the property: _____

Current Approved Use Summary (*Example: "New 50 foot by 150 foot warehouse in the Rural Industrial zone."*)

Request Summary (Example: "New 50 foot by 150 foot warehouse in the Rural Industrial zone.")

REQUIRED APPLICATION INFORMATION

An application for approval of a minor modification is reviewed using Type II procedure in PMC 18.105.040. Provide a narrative statement that explains how the application satisfies each and all of the relevant criteria and standards in sufficient detail for review and decision-making.

Include an impact study for all land division applications. The impact study shall quantify/assess the effect of the development on public facilities and services. The study shall address, at a minimum, the transportation system (pursuant to traffic impact study requirements in PMC 18.80.020(V)), including pedestrian ways and bikeways, the drainage system, the parks system, the water system, the sewer system, and the noise impacts of the development. For each public facility system and type of impact, the study shall propose improvements necessary to meet city standards and to minimize the impact of the development on the public at large, public facilities systems, and affected private property users.

Provide drawings or maps as appropriate that compare the approved use to the proposed use. The scale of the submitted material showing the approved versus proposed use shall be the same so as to facilitate an accurate comparison.

Signature(s)

I hereby certify that the information contained in this application is accurate to the best of my knowledge; and that the proposed use would not violate any deed restrictions attached to the property. All owners of the property must sign this application or a statement authorizing the applicant to act for the owner must accompany the application.

Applicant Signature

Date

Co-Applicant or Property Owner Signature

Date

PROCESSING INFORMATION (PMC 18.105.040)

This application will be reviewed by the Planning Official. Surrounding property owners will be notified of the application and given an opportunity to submit testimony to the Planning Official prior to any decision. The City will also send notices regarding the application and final decision to the applicant, affected government agencies, owners of land within 250 feet of the boundaries of the property, and all other persons who participate in the proceedings. If the application is approved, Conditions of Approval specified in the Notice of Decision must be satisfied within the time specified in the approval.

Anyone who submitted written testimony to the Planning Official may appeal a decision of the Planning Official to the Planning Commission by filing an appeal application with the City within 14 days of the decision.

For Office Use Only

Date Application Received: _____ Receipt Number: _____ By: _____

Internal File Number: _____ ePermitting File Number: _____

Planner Assigned: _____ Date Application Deemed Complete: _____